

Dear Noble and Ladies of Omar:

Lady Patrice and I would like to thank you the Nobility and your Ladies for the wonderful weekend at 2018 Installation. It is a great honor and privilege to serve this great fraternity and the Nobles and their Ladies of Omar. We look forward to supporting each of you in 2018.

Patrice and I would like to thank many of you pulled it together and helped make it a success. We are sure we will miss thanking some of you. We would like to thank the Directors Staff and the Staffettes for all the hard work prior to and during the installation weekend. We also would like to thank the members of the 2018 Staff for all that they did. We could not forget to thank the Daughters of the Nile for that great reception. Patrice and I have received nothing but compliments for the great job everyone did in making the installation a huge success.

I would like to remind all the Nobility of my slogan, *“Walk a M.I.L.E. for a Child”*. Remember we have an opportunity to **(M)** Motivate, **(I)** Inspire, **(L)** Lead and **(E)** Educate everyone we meet in **Who** we are, **What** we do and **Why** we do it.

We hope and pray that God blesses each of you for the great work each of you do. It is you the Nobility and the Ladies of Omar who make Omar Shrine and our Shrine Hospitals what they are today. We could not do it without your help and support. May God always bless America and God bless the Shrine.

Fraternaly Yours,  
Ralph A. Calhoun II  
Potentate 2018  
Omar Shrine

## **2018 Calendar of Events**

January 11-13, 2018	Election and Installation of Officers Weekend
January 18-20, 2018	East West Shrine Game St. Petersburg, FL
February 3, 2018	Organizational Meeting 10AM at Dorchester Shrine Club
March 10, 2018	Shrine Day – Shriners Hospitals for Children – Greenville
March 21-24, 2018	Mid-Winter SASA – New Bern, NC
March 25-27, 2018	Recorder’s Association -Omar Temple
April 6-8, 2018	Alee Potentate’s Ball (By Invitation)–Savannah, GA
April 11, 2018	Master and Wardens – Omar Temple
April 11-14, 2018	SDA – Hadi Shrine – Evansville, IN
May 17-20, 2018	Spring Ceremonial at Myrtle Beach
June 2, 2018	Moslem Potentate’s Ball (By Invitation) Detroit, MI
June 15-16, 2018	Gala and Golf Tournament - Omar Temple/Miler CC
July 15-19, 2018	Imperial Session of the Shrine – Daytona Beach
September 19-22, 2018	SASA at Myrtle Beach
October 4-7, 2018	International Hillbilly Convention at Omar Temple
October 10-14, 2018	Potentate’s Trip to New Orleans
October 20, 2018	Walk of Love at Omar Temple
November 10, 2018	Charlie Miller Golf Tournament – Miler CC, Summerville
November 15-18, 2018	Christmas Tree Fundraiser at Omar Temple
November 30 -Dec 1, 2018	Homecoming Ceremonial at Omar Temple
December 9, 2018	Shrine Hero Party at Omar Temple
January 11-12, 2019	Awards Night, Election and Installation of Officers

**2018 POTENTATE'S APPOINTMENTS**

Grievance Committee	Omar Elected Divan All Past Potentates of Omar Temple
Infomar Editor	Lady Mary Newton
Endowments, Wills, Gifts	Mark Murray
Building & Grounds Committee	Board of Directors
Publicity & Public Relations	Gordon (Buddy) Ellis III
Donor Relations	Joseph (JJ) Cruz
Sick, Visitation	Jack Knight & All Nobles of Omar
Newspaper Sales	Omar Temple
Membership Committee	Keith A. Stika, Chairman
Recruitment	District Chief Aides
Blue Lodge Relationship	David DeChant, PGM
Grand Lodge Representatives	Ron Mitchum, PGM David DeChant, PGM
Scottish Rite Representative	David DeChant, PGM
York Rite Representative	Tommy Blackwood
Potentate's Advisory Committee	All Past Potentates of Omar
Captain of the Guard	Robert Watson
Outer Guard	Ric Piersol
100 Million Dollar Club	Gus O'Shields
Temple Jester	Pete Knight
Temple Director	Guy Powers
Website	Omar Temple Office
Hospital Representative	William E. (Bill) Fenters, PP
Insurance Representative	William E. (Bill) Fenters, PP
Parliamentarian	William E. (Bill) Fenters, PP
Sound	Charles Leeper
Clan 82 Raban	Johnny Myers
Leadership Search Committee	Jim Aycock, PP

**LIVING PAST POTENTATES OF OMAR SHRINE**

1977	R.J. Aycock (Manning)	2004	Leslie D. Stewart, MD (Darlington)
1984	L. D. Richardson (Florence)	2005	Randolph H. (Randy) Harley (Charleston)
1990	Clarence Doyle (Myrtle Beach)	2006	Jimmy James (Mullins)
1992	Harold E. Horton, Sr. (Florence)	2008	Roy P. Jones, Jr. (Summerville)
1994	R. Medd Box (Moncks Corner)	2009	Robbie Jones (Florence)
1995	Van Threadgill (Florence)	2011	John McClary (Hilda)
1996	William M. "Mike" Horne (Goose Creek)	2012	Kenneth G. (Kenny) Craven (Summerville)
1997	William E. "Bill" Fenters (Manning)	2013	Jimmy Day (Conway)
1998	Jack W. Smith (Darlington)	2014	Howard Beckwith (Florence)
2002	John R. (Bob) Gray (Myrtle Beach)	2015	Cliff Cantey (Lake City)
2003	Jerry L. Hicks, Sr. (McClellanville)	2016	Eric Joyner (Orangeburg)
		2017	Richard L. (Dicky) Mitchum (Blackville)

**Deceased Past Potentates of Omar Shrine**

1907	Henry O. Strohecker (Charleston)	1953	D.D. Winter, MD (Sumter)
1911	J.E. McDonald (Winnsboro)	1954	John W. Turner (Cottageville)
1913	Julis E. Cogswell (Charleston)	1955	D. Dixon Lee (Hamer)
1914	C.A. Milford (Abbeville)	1956	J. Reeves Coker (Hartsville)
1915	R. A. Cooper (Laurens)	1957	John O. Edwards (Moncks Corner)
1916	E.R. Wilson (Sumter)	1958	J. Arthur Boykin (Charleston)
1917	O. Frank Hart (Columbia)	1959	Otis M. Hill (Sumter)
1918	James D. Nelson (Spartanburg)	1960	J. J. Meeks (Charleston)
1919	J. Wilson Ivey (Florence)	1961	Robert S. Reese (Florence)
1920	Edward S. Booth (Sumter)	1962	A.J. Cothran (Aiken)
1921	D. G. McAllister (Columbia)	1963	C.C. Thompson (Columbia)
1922	Eustace P. Miller (Columbia)	1964	A.J. M. Wannamaker (Orangeburg)
1923	William W. Wannamaker (Orangeburg)	1965	Carl F. Bradley (Summerville)
1924	Louis C. Fisher (Charleston)	1966	Philip Gray (Myrtle Beach)
1925	Claude C. Campbell (Columbia)	1967	J. Henry MacIntosh (Sumter)
1926	Henry B. Snyder (Charleston)	1968	Edward Salleby (Hartsville)
1927	George L. Ricker (Sumter)	1969	John M. Terry (Columbia)
1928	Jennings K. Owens (Bennettsville)	1970	Victor I. Bull (Charleston)
1929	Walter F. Going (Columbia)	1971	S. Wiley Love (Pageland)
1930	Lawrence M. Pinckney (Charleston)	1972	J. J. Gillis (Columbia)
1931	George D. Levy (Sumter)	1973	William H. Seale (Sumter)
1932	Charles F. Mercer (Columbia)	1974	Gordon Griffith (Florence)
1933	Malcom C. Woods (Marion)	1975	Thomas Phillips (Charleston)
1934	F. Oliver Bates (Charleston)	1978	Edward B. Condon (Charleston)
1935	Hal H. Harbin (Florence)	1979	O.C. Kobler (Hartsville)
1936	Jack C. Pate (Sumter)	1980	Hoyt W. Graham (Myrtle Beach)
1937	Julian B. Friday (Charleston)	1981	Charlie A. Puckett (Moncks Corner)
1938	W. Smedes Hendley (Columbia)	1982	R. Grady Hinds (Florence)
1939	Sheppard K. Nash (Sumter)	1983	B.W. Horne (Charleston)
1940	Thomas D. Ecotr (Florence)	1985	D.L. (Pete) Gore (Conway)
1941	H. Cameron Bum (Charleston)	1986	L.M. (George) Hallman (Beaufort)
1942	William M. Perry (Columbia)	1987	Gilbert L. Martin (Goose Creek)
1944	George C. Tweed (Sumter)	1988	Joseph C. Valder (Conway)
1945	Barney W. Garvin (Wagener)	1989	Charles L. Youmans (Hampton)
1946	Rudolph P. Rusin (Charleston)	1991	Benny L. Hunt (Charleston)
1947	W. H. Caughman (Columbia)	1993	Bobby D. Watts (Myrtle Beach)
1948	W. H. Boylston (Charleston)	1999	James A. (Jimmy) Jones (Florence)
1949	C. W. Griffith (Manning)	2000	Robert C. (Bobby) Bruner (Orangeburg)
1950	M. L. Love (Florence)	2007	Jack Thompson (Pamplico)
1951	Ferris E. Epting (Columbia)	2010	Harold (Cotton) Jackson (Dillon)
1952	Tom B. Marshall (Sullivans Island)		

# 2018 Vehicle Program



## OMAR SHRINERS 2018 VEHICLE PROGRAM



4 EACH REFURBISHED GOLF CARTS. GOLF CARTS HAVE BEEN UPLIFTED, EQUIPPED WITH MAGS,  
HEAD AND TAIL LIGHTS, BATTERY AND CHARGER WITH REAR FLIP SEAT.  
GOLF CARTS ARE ROAD WORTHY AND CAN BE REGISTERED AT DMV.

**\$2.00 PER TICKET FOR 3 FOR \$5.00.**

TICKETS ARE GOOD FOR BOTH DRAWINGS UNLESS YOU ARE A WINNER

**DRAWINGS TO BE HELD: 2 Golf carts on May 18, 2018**

**2 Golf carts on December 1, 2018**

GOLF CARTS SPONSORED BY

PROCEEDS FROM THE SALE OF TICKETS  
ARE FOR THE BENEFIT OF OMAR SHRINERS  
AND ARE NOT TAX DEDUCTIBLE



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*Contact the Chairman, Noble Carl Griggs or any member of the  
2018 Vehicle Committee to schedule one of the golf carts for your  
event*

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# 2018 Gun Program Fundraiser



## OMAR SHRINERS

### 2018 Gun Raffle



**31 Raffle Items**  
**Tickets \$5.00 each or 5 tickets \$20.00**  
**DRAWING ON DECEMBER 1, 2018**

PROCEEDS FROM THE SALE OF TICKETS  
ARE FOR THE BENEFIT OF OMAR SHRINERS  
AND ARE NOT TAX DEDUCTIBLE

**OMAR Shriners**  
**176 Patriots Point Road**  
**Mt. Pleasant, SC 29464**  
**www.omarshriners.org**  
**843-971-0131**

We will be giving away 31 guns

A list of guns is listed here and on each ticket in the order they will be given away.

**YOU DO NOT HAVE TO BE PRESENT TO WIN**

**GUN FUNDRAISER CHAIRMAN**

**Norman Doudiet**

**Co-Chairman**

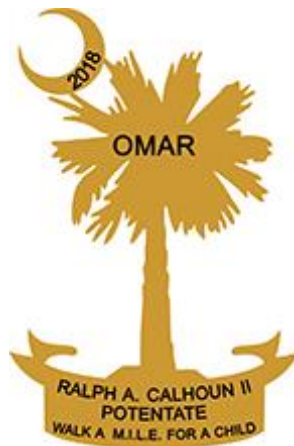
**Wayne Luther**



Winner will pick up firearms at Palmetto State Armory  
3365 Morgans Point Rd. Mt. Pleasant, SC after a successful  
Completed ATF 4473 Background check.

Springfield XDS two-ton Dark Earth 9mm  
Browning BPS 12ga 26"  
Palmetto State Armory Mil-spec Ar15 with Red Dot sight  
Ruger LCR 9mm revolver  
Glock 22 Gen 4 .40  
Glock 19 Gen 5 9mm  
Henry Golden Boy 22lr  
S&W Shield 9mm Gen 2  
Mossberg 590 shockwave 20ga  
Mossberg 590A1 pump  
Mossberg 500 persuader w/ light  
Franchi Affinity Mossy Oak 12ga 28"  
Remington 870 12ga  
Remington 870 20ga  
PSA 1911 Stainless  
Ruger 10/22 Wood  
Springfield XD 2 9mm  
Ruger LCP I .380 ACP  
Remington 700 Camo .270  
Ruger MK IV Hunter 22lr  
S&W MP45 2.0  
Smith Wesson MP15-22  
Smith 442 revolver 38spl  
Smith 642 revolver 38spl Iadysmith  
Savage 111 .270 bolt w/scope  
Sig Sauer P238 .380 ACP  
Springfield XDM 45  
S&W Staines Governor .410/45LC/.45ACP  
PSA Ak47 Redwood 7.62 x 39  
PSA Free-floated Ar15 5.56 optic ready  
Uberti Single Action Cattleman 1873 .357mag

**OMAR SHRINERS 31 Firearms Raffle Prizes:**



# 2018 CANDY PROGRAM

## CHAIRMEN

RIC PIERSOL (CHARLESTON)

ALAN CASS (FLORENCE)

## **POINT INCENTIVE**

10 points per dollar until February 3<sup>rd</sup>, 2018

5 points per dollar until program ends

Please contact Noble Ric or Noble Alan if you wish to have candy delivered. Candy can be picked up at the Omar Shrine Business Office during normal operating hours.

Net proceeds from the candy program are for the benefit of Omar Shrine and are not tax deductible.

## **ORGANIZATION BY-LAWS**

Throughout the day you will be hearing things concerning the total organization of the Shrine. It appears that the general structure of the Shrine is a business-like, modified version of line and staff control by which the order and control comes from the Imperial Council and at the same time provides a reasonable amount of local flexibility at various levels of authority.

The final authority, however, is vested in the Imperial Council, operating under the Articles of Incorporation and By-laws of the Iowa Corporation.

The term "Shrine Law" is used in day-to-day administration of the affairs of the Temple. It is therefore important that officers of units and clubs be aware of the Imperial Rules and Regulations, Omar Temple By-laws and Club and Unit By-laws to which they belong.

Let me remind you that the obligations you have taken as a Noble should not be taken lightly. Temple Officers, Unit and Club Officers and all Nobles take a Solemn Oath to strictly confirm to the Imperial Law as well as the By-laws of Omar Temple.

The orderly pursuit of a common purpose requires organization which necessitates a structure. The structure in the Shrine is founded upon an Iowa Corporation known as "The Imperial Council of the Ancient Arabic Order of the Nobles of the Mystic Shrine" to which is granted "Supreme Authority" and "complete jurisdiction and essential powers necessary to control and govern" of the Shrine>

### **SECTION 336.1 OF THE IMPERIAL BY-LAWS IS AS FOLLOWS**

By the Provision of Section 336.1 of the Imperial By-laws, the units are part of the working corps of the Temple and are under the control of the Potentate. Because they are part of the working corps of the Temple units, their officers and members are indirectly accountable to the Potentate of their Temple for their activities, their money and their property. Since this is so, it has been held that units may not be incorporated independently, and that holding company may not be formed to hold property for a Temple unit. Moreover, the money and property of a Temple unit must be accounted for to the Temple itself and must be handled in the same manner as all other Temple funds. It has been held that the expenditure of each unit funds for or by the unit must be consistent with the budget adopted by the Temple pursuant to Section 334.4 and Section 327.5. Each Temple should require each of its units to make accurate and complete financial reports to the Temple on a standard form acceptable to the Temple Auditor. Not only is this method of handling unit finances mandated by the Shrine Law, but the accuracy and completeness of the accounting method used for unit finances is required by the Internal Revenue Code of the United States.

Our fraternity enjoys a Tax-Exempt Status under the Internal Revenue Code. The benefit of this tax-exempt status by our fraternity as a whole can only be maintained if each Temple, Unit, Club or subordinate part of each Temple and manages its finances and activities in a manner consistent with the provisions of the Federal Income Tax Law. This tax exemption can only be maintained if our units and clubs as well as the sponsoring mother temples adhere to the provision of both the Imperial Code and the Internal Revenue Laws relating to fundraising, expenditures and accounting.

Informed, dedicated and educated leadership is the key. As has been said before, the Potentate of each Temple has absolute control of each unit and its members and the money, property, assets and activity of each unit. With this absolute control, there is a heavy burden of personal responsibility placed upon each Temple Potentate. By the provisions of Section 327.1 of the Imperial By-laws, the Potentate is held personal responsible for the government of his Temple, and it is the Potentate's personal responsibility to require that his Temple, its officers and members adhere to Shrine Law. The Potentate



of a Temple should never approve unit offers that lack the capability or sense of responsibility to fulfill their task within the framework of Shrine Law.

The importance of the unit structure to the success of Shrinedom as a whole cannot be overemphasized. Through well-manage, well-regulated, active and enthusiastic units, the Nobility of our fraternity is given a sense of pride, accomplishment and satisfaction with their membership in our fraternity. Public exhibition of such units, well-disciplined and well-regulated bring credit to our fraternity and public acceptance support of our philanthropy. Nothing could be more erosive of our fraternity's good name than an attitude of indifference by a Temple Potentate toward the control of his units or an abdication of the Potentate's responsibilities in this regard. The authority given each Temple Potentate borders on the absolute, each Potentate owes it to himself and to the Nobility who gave him that authority to exercise it wisely, judiciously and at all times in the best interest of his Temple and our fraternity.

#### **"Control by the Potentate"**

"The Clubs and Units are a part of the working corps of the Temple and are under the control of the Potentate and must be composed wholly by Nobles."

The subject of the unit finances in general has caused some difficulty in the past in many Shrine Temples. Most of this difficulty concerning the handling of finances and, indeed, most of the difficulty which arises in connection with unit activities in general is caused by a common misunderstanding of what a Shrine Unit is. In some circles, it is believed that Shrine units because they have officers and presumably by-laws, are autonomous, self-governing, independent entities. Nothing can be further from the truth.

### **FUNDRAISING ACTIVITIES**

It is natural to associate the Fez with Shriners Hospitals for Children. Because of this, meticulous attention must be given to all fundraising activities, including circuses to make certain that a contributor is not led to believe that his money will be used for the hospitals when all or a portion thereof will be used otherwise. The integrity of our charity and of our fraternity must remain above reproach.

#### **YOUR SPECIFIC ATTENTION IS CALLED TO THE FOLLOWING FRATERNAL GUIDELINES**

##### **3.3 USE OF NAME "SHRINERS HOSPITALS FOR CHILDREN"**

The use of the name "Shriners Hospitals for Children" or reference to the hospitals in connection with any fundraising activity by t Temple or Noble without the written consent of the Imperial Potentate and the Chairman of the Board of Trustees of the Hospitals is prohibited.

Reference to the hospitals in connection with any commercial product or business enterprise is prohibited unless written consent of the Board of Directors and Trustees of the Hospitals is first obtained.

Now, therefore, **IT IS HEREBY ORDERED:**

##### **1. FUNDRAISING FOR FRATERNAL PURPOSES**

(A) No Noble (in his capacity as a Shriner) Club, Unit, Organization of Affiliated or Append and Corporations shall engage in any fund-raising activity without the express written consent of the Potentate of Temple having jurisdiction hereof.

(B) There can be no representation, expressed or implied, that the proceeds will be for the benefit of Shriners Hospitals for Children.

(C) The Temple Potentate shall carefully examine all phases of the advertising, promotion and solicitation to determine that it complies with the Fraternal and Charitable By-laws.

(D) The Temple Potentate must approve the terms and provisions of any contract for a fundraising activity after receiving the advice of the Temple Attorney and, additionally, as may be required by the Temple By-laws.

(E) A copy of the Temple Potentate's written consent shall be mailed to the Imperial Recorder. Further, such written materials pertaining to the fundraising activity as requested by the Imperial Recorder shall be promptly mailed to him.

## **2. FUNDRAISING FOR CHARITABLE PURPOSES**

(A) No Noble (in his capacity as a Shriner), Club, Unit, Organization of Affiliated or Append and Corporations shall engage in any CHARITABLE fundraising activity other than for Shriners Hospitals for Children and Shrine Hospital Patient Transportation, without permission, therefore permission must first be obtained from the Temple Potentate. The Temple Potentate must then obtain written permission from the Imperial Potentate and Chairman of the Board of Trustees for the Hospitals.

(B) 100% of the net proceeds received from charitable fundraising must be given to Shriners Hospitals for Children except for the portion thereof as may be permitted to be retained for the Temple Shrine Hospital Patient Transportation Fund pursuant to the special purpose funds provision of any existing general order.

(C) The Temple shall report the result of each fundraising activity within sixty (60) days of the activity to Shriners Hospitals for Children on forms provided to the Temple.

(D) This section shall not apply to activities exempt under Section 335.4 (b) of the by-laws of the Imperial Council.

(E) Each independent corporation or entity that receives the permission of the Imperial Potentate and the Chairman of the Board of Trustees to raise money for Shriners Hospitals for Children, and which does not have its financial accounts audited pursuant to section 334.5 of the By-laws of The Imperial Council shall have its final accounts audited by a certified, chartered or registered public accountant and shall submit such audit report to The Imperial Council within 120 days of the activity.

## **3. STATEMENT OF PURPOSE**

(A) Every fundraising activity must contain factual information on its solicitation material, tickets, programs and documents regarding the use of the proceeds.

(B) Every fundraising activity which is not for the benefit of Shriners Hospitals for Children for Shriners Hospital Patient Transportation Fund shall prominently state on the solicitation material, tickets, documents that "the proceeds from this activity are not for the benefit of Shriners Hospitals for Children".

## **4. COMPLIANCE WITH APPLICABLE LAW**

(A) It is the responsibility of the Temple Potentate after receiving the advice of the Temple Attorney to determine that there is compliance with all applicable laws in its jurisdiction for the Temple's fundraising activities.

## **5. FINANCIAL REPORTS**

(A) The Temple shall maintain detailed financial records pertaining to all fundraising activities involving Nobles, Clubs, Units and Organizations affiliated or Append and Corporations. Details of all revenues and disbursements shall be maintained in such financial records.

## **6. NOTIFICATION TO NOBILITY**

(A) A copy of this General Order shall be printed in the Temple Publication at least once each calendar year. If there is not a Temple Publication, then a copy of this General Order shall be mailed to each Noble in the Temple no later than the last day of March of each calendar year.

## **7. DISCIPLINE**

(A) Any Officer, Noble or Temple who violates a provision for this General Order is subject to discipline pursuant to the by-laws of The Imperial Council.

### *2018 NEWSPAPER CROSSADE*

The 2018 Shrine Newspaper Sale begins April 6, 2018 and continues through November 30, 2018

Each Noble is encouraged to participate in the Newspaper Sale. As a reminder this is a Shriners Hospital Project and its success depends on each Noble of Omar Temple.

All Newspaper Sale proceeds will be awarded one (1) point per dollar and will be added to the lapel pin program.

Always remember to wear your Fez and portray a good public image when participating in the Newspaper Sale.

All proceeds (except the cost of printing) are for the benefit of Shriners Hospitals for Children

## IMPERIAL POLICIES AND PROCEDURES

### FRATERNAL FUNDRAISER CHECKLIST

- All fundraising must comply with the law of the land; that is, the law of the jurisdiction where the activity takes place. This includes national, state or province and local laws
- All fundraising is governed by 335.3 of the Imperials By-laws and 503.6 of the By-laws of Shriners Hospitals for Children
- All fundraising is further governed by General Orders as may be issued on that subject by the Imperial Potentate
- Your attention is particularly called to the Insurance portion of the existing General Order pertaining to insurance. Strict compliance is required.
- All contracts must be reviewed and approved by the Temple Potentate after receiving the advice of the Temple Attorney
  - All fundraising promotional materials (including Temple publications) must include a statement indicating the major entity benefited by the funds (statement of purpose)

### CHARITABLE FUNDRAISER CHECKLIST

- Has written permission been obtained from the Temple Potentate, the Imperial Potentate and the Chairman of the Board of Trustees?
- Has the Temple Potentate reviewed and approved any necessary contracts?
- Has appropriate insurance been obtained?
- Has the Temple Potentate examined all solicitation and promotional material to assure compliance with Shrine Law?
- Have national, state, province and local laws been complied with?
- Has the Charity Activity Form been completed and returned to Headquarters within 50 days of the activity?

### STATEMENT OF PURPOSE

All fundraising promotional materials must contain a STATEMENT OF PURPOSE. Below are examples of each type

**For Charitable Fundraisers** "Net proceeds from this (activity, event, etc.) are for the benefit of Shriners Hospitals for Children"

**For Fraternal Fundraisers** "Net proceeds from this (activity, event, etc.) are for the benefit of XYZ Temple/Unit/Club"

**Disclosure** (For Fraternal Fundraisers)" Payments are not deductible as charitable contributions"

### NOTE

All fraternal fundraising materials must include both the statement of purpose and the disclosure

### PROCEDURES THAT APPLY TO ALL SHRINE FUNDRAISING ACTIVITIES

All fundraising must comply with the law of the land; that is, the law of the jurisdiction where the activity takes place. This includes national, state or province and local laws

- All fundraising is governed by 335.3 of the Imperials By-laws and 503.6 of the By-laws of Shriners Hospitals for Children
- All fundraising is further governed by General Orders as may be issued on that subject by the Imperial Potentate
- Your attention is particularly called to the Insurance portion of the existing General Order pertaining to insurance. Strict compliance is required.
- All contracts must be reviewed and approved by the Temple Potentate after receiving the advice of the Temple Attorney
- All fundraising promotional materials (including Temple publications) must include a statement indicating the major entity benefited by the funds (statement of purpose)

## **THE BUSINESS OFFICE OF OMAR SHRINE**

- The Business Office is open Monday thru Thursday from 8:30 am to 4:00pm and Friday from 8:30am to 3:00 pm.
- The telephone number is (843) 971-0131.  
The fax number is (843) 971-0673.
- Street and Mailing Address: 176 Patriots Point, Mt. Pleasant, SC 29464
- Please make all checks sent to the business office payable to: **Omar Temple.**
- The Recorder's Office will be happy to furnish, once a year, a print-out of members of Omar Temple residents in the various Shrine club's jurisdiction if the club will request the print-out and furnish us the zip codes included in your jurisdiction.
- Anyone desiring to send a **Memorial to our Shrine Hospital** in lieu of flowers may do so by sending checks to the Recorder's Office. The checks may be made payable to Omar Temple or Shriners Hospital. Please submit the name of the deceased and the date of death together with the name and address of the relative to whom they desire the memorial card to be sent from the hospital. Also, include the name and address of the person making the donation so that the hospital can send the donor an acknowledgment card.
- Jeweled fezzes** are on sale through the Recorder's office.
- In order to keep our records up to date and to ensure that you receive all correspondence **please advise the Recorder's Office immediately of a change in your address.**
- It is the responsibility of every Noble to keep the Recorder's office advised of the death of a Noble in their area. We need the date of death and the next of kin and their address. It would also be helpful if the Shrine Club President or Unit Director advised the Temple of a death or sickness of a noble from his area.
- Any unit or shrine club sponsoring any fund-raising activity that involves the public must take out sufficient **liability insurance to cover the unit or shrine club** with Omar as being co-insured. A copy of the policy must be sent to the Recorder's office before the date of the activity. If further information about insurance is needed, please contact the Recorder's Office.

**The Treasurer's Office will assist any club or unit with financial reports needed; however, we must have the Audit Report from each club and unit by February 15, 2018 or the club/unit and the temple can lose their tax exemption. This we cannot afford, and the Imperial Council will not allow it. If these reports are not received, you are in violation of Imperial Shrine Law and action will be taken on the unit or club levels. Please cooperate with us and everyone will be happy. Your audit report must be signed by a CPA or LPA. **THIS IS IMPERIAL LAW****

## 2018 MEDAL OF HONOR POINTS

The Medal of Honor records are kept in the Recorder's Office and it is the responsibility of the presidents, directors and secretaries of the clubs and units to see that the points sent in are tabulated correctly and accurately.

Following are ways to earn points towards your Medal of Honor:

- 2,000 Points For the purchase of lifetime Omar Temple Membership
- 1,000 Points For the 1<sup>st</sup> line signers of petitions (upon initiation); including attending candidate during initiation process
- 500 Points For the second line signer for restoration (upon completion)
- 600 Points Per day for transporting children to Cincinnati Hospital
- 500 Points Per trip for transporting children to Greenville Hospital
- 500 Points For the 2<sup>nd</sup> line signers of petitions upon initiation for same ceremonial
- 100 Points For participation in Temple parades
- 500 Points For your first visit to any Shrine Hospital with proof of visit
- 250 Points For each pint of blood donated or caused to be donated for the benefit of Cincinnati or Greenville Hospitals
- 100 Points For the top line signer for Affiliation Petition (upon completion)
- 100 Points For signing the second line of an Affiliation petition (upon completion)
- 100 Points For each day worked on any Temple Project where all proceeds are for Shriners and the Temple
- 50 Points For meritorious service to the Temple (awarded at the discretion of the Potentate)
- 50 Points For purchase of Permanent Contributing Membership
- 1 Point Per dollar for memorials sent to the Temple
- 1 Point Per dollar for joining The Million Dollar Club
- 1 Point Per dollar for funds raised for the Temple (approved by the Potentate to include candy, car, newspaper, etc.

### Basic Awards

1,250 Points	Gold Chain and Basic Medal		
1,750 Points	Red Bar	30,000 Points	Purple Bar
2,000 Points	Yellow Bar	50,000 Points	Blue Blazer
2,250 Points	Green Bar	60,000 Points	Jewel Pin
7,550 Points	Rubies (2)	80,000 Points	Jewel Pin
12,550 Points	Emeralds (2)	100,000 Points	Jewel Pin
25,000 Points	Diamond	100,000 Points	Medal of Honor Fez and patch

**A Club/Unit member must have his points authenticated by the President/Director and Secretary. Points and money must be sent to the Recorder for credit. If you are not a member of a club or unit you must turn in your money to the Recorder's Office for point credit.**  
**POINTS MUST BE TURNED INTO THE TEMPLE WITHIN 45 DAYS OF EARNING THE POINTS.**  
**AFTER 45 DAYS YOU MUST CONTACT THE RECORDER DIRECTLY FOR AWARDING OF POINTS.**  
**NO EXCEPTIONS.**

**ALL FUNDRAISING MONIES, INCLUDING HOSPITAL MONEY MUST BE TURNED IN THROUGH THE TEMPLE TO RECEIVE CREDIT FOR POINTS AND AWARDS.**

### **ATTENTION NOBLES AND LADIES**

The Medal of Honor Fez is a very prestigious and coveted award that is given to a deserving Noble in honor of the work he has done for the Temple, his unit or club and Shriners Hospitals for Children. However, you must realize that the supplier takes 14-16 weeks from the time they get the order to produce the Medal of Honor Fez. While we certainly understand that you want the Fez to wear as soon as possible and to have it presented in front of your friends, we must curtail the confusion of borrowing fezzes just to satisfy egos. Medal of Honor Fez recipients will be notified by mail when the fezzes arrive and then we can make arrangements for presentations.

**Thank you for being patient and understanding**

### **GENERAL INFORMATION**

Many units and clubs have been disappointed over the years that the Divan could not be present at their activities, i.e., installations, Christmas parties, dances, ladies' nights, etc. There are so many functions taking place at the same time that is impossible for the entire Divan to be present at all of them. However, this year, we will attempt to provide the full Divan to as many requests as possible. When conflicts arise in the scheduling we will assign individual members to each request on a first come, first serve basis. Therefore, it is most important to furnish to the Recorder all meeting dates, ladies' nights or any type of activity that you would like the Divan to attend. Please do this at the earliest possible time.

All invitations for members of the Divan to attend any unit/club function should be sent to the individual's home address. The invitation should include the proper attire for those who are to attend the various activities. The invitation sent to the Recorder should indicate that the above action was taken.

When a unit or club is requested to furnish information as to who will attend various meetings, visits to hospital, provide the names of new officers, inventory of equipment, financial statements, reports or any other information, it must reply by the stated deadline or advise when it will have the requested information available.

**If Shriners Hospitals for Children is advertised or mentioned in any way in connection with or for promotion of any Unit or Shrine Club sponsored event, a letter must be written to the Recorder's Office stating the date, time, place and type of activity. The Recorder's Office will request from the Potentate permission for the club or unit to use the name "Shriners Hospitals for Children" in their promotion.**

**Complete records must be maintained, and Shrine Charity Activity Forms furnished by the Recorder must be completed and returned to the Recorder's Office within 60 days of activity. Any activity with gross receipts of \$10,000.00 or over must be audited by an independent auditor and the audit report submitted with the check and Shrine Charity Activity**

**Form.** (Do not hold the check waiting to present it at the ceremonial sessions or the Potentate's Ball. Send the check with the report and a dummy check can be used for presentation to the Potentate)

All meeting dates or other known activity to be sponsored by a club or unit must be submitted at the beginning of the year but not later than January 31 for the approval of the Potentate and to be placed on the Temple Calendar.

### **WHAT IS PROTOCOL?**

It is a very serious subject and one that we all should be knowledgeable in. The term protocol refers to a code of diplomatic etiquette and precedence, which constitutes the expected norm governing among other things, official entertainment.

It is imperative that each noble expecting to take part in the social life of the Temple, a Club or Unit learn the proper title by which each officer is addressed and the order of rank. When a Noble has been elected to a high position in Shrinedom, the respect due his office should not be overlooked.

I can only set forth the general rules of Shrine protocol which, when logically applied, will lead to the proper solution. In the final analysis, however, experience proves that common sense must be combined with genuine thoughtfulness to resolve the somewhat atypical situations that arise.

The use of proper Shrine protocol produces confidence in the realization that you are doing the right thing. Proper protocol also tends to reduce stress and decision making for those involved in planning Shrine activities.

All Nobles have a responsibility for knowing and observing those amenities which time, practicality, and civility have proven so useful in this highly structured organization.

Unknowingly, many of us have violated Shrine protocol in the past. Some continue to be violators due primarily to the lack of communication on the part of us who are responsible to instruct in this area.

There are many important items that could be discussed now, but there are only a few that are often violated.

**ONLY** the Potentate and Past Potentates are introduced as Illustrious or Illustrious Sir. A most common violation that occurs all too frequently is to allow speakers to talk after the Potentate has spoken. **The Potentate speaks last and no one should speak after him unless he has obtained permission from the Illustrious Sir in advance.**

One important protocol procedure is the program setups for meetings. There is no positive order one must use in conducting the general meetings except for Invocation, Pledge of Allegiance and the Introduction of Guests, Past Potentates, Members of the Divan and then the Potentate. However, one should have a definite order for meetings. **The Invocation, Pledge and Introductions are mandatory.**

At all meetings, banquets, etc., in which a head table is in order proper seating arrangement, should be followed. Included in this manual is a drawing of the proper seating when the Divan is in attendance and when their ladies are also in attendance. This is strict protocol. The seating order moves up when a Divan member is absent. Check the Recorder or Noble in charge to clear any seating arrangement change. Whenever possible, name place cards should be used.

Included in this manual is a list of Past Potentates. In making introductions you should introduce the Past Potentates in reverse order of their service as Potentate. Included also is a list of the Divan and their ladies. Should one be called on to introduce the Divan, he should use this introduction list starting with the Appointed Divan, Recorder, Treasurer, Oriental Guide, High Priest and Prophet, Assistant Rabban, Chief Rabban and Potentate.

We are usually praised for our good manners. The use of Shrine Protocol is certainly a demonstration of good manners.



## Order of Business

1. Call meeting to order
2. Prayer
3. Pledge of Allegiance
4. Roll Call  
(or other means of checking attendance such as signing in upon arrival)
5. Reading of minutes
7. Reading of communications
8. Report of committees
9. Election of new members
10. Unfinished or old business
11. New Business
12. Election of officers
13. Voluntary remarks
14. Thanks for coming and recognize anyone who has helped with the meeting
15. Invite visitors to return
16. Prayer and adjournment

### FEZ ETIQUETTE

**THE FEZ** The Imperial Council has adopted the Fez as the exclusive head covering to be worn by all Nobles of the Mystic Shrine. It must be worn at all stated (regular) meetings, ceremonials (initiations), Shrine parades, special Shrine events and other Shrine related activities. **The Noble of the Mystic Shrine is admonished NEVER to wear his fez in any company or place in which he would decline to introduce his mother, wife, sister or daughter.**

**SHRINE PINS** A Shrine pin should be worn on the left lapel of the suit coat or sports coat. All Nobles are requested to wear this pin when wearing a coat. The occasions for wearing the Shrine pin may or may not be Shrine related. It should always be worn so that a Noble of the Mystic Shrine is identifiable, proudly and justifiably so to another Noble or brother Mason or to the public in general. The Shrine pin should be worn on the tuxedo if a fez is not worn with the tuxedo.

**THE SALAAM** A Noble addressing the Potentate while he is presiding in a tiled meeting shall always give the salaam.

**SALUTE** The military salute is given when reciting the Pledge of Allegiance and during the playing of the National Anthem. A Noble wearing a fez should execute a fight hand salute when the colors (the flag) are within six (6) paces of him. He will not remove his fez. In case the same colors pass the same place again the colors need not be saluted a second time.

**SHRINE PLEDGE OF ALLEGIANCE** "I pledge allegiance to my flag and to the country for which it stands; one nation, under God, indivisible with liberty and justice for all"

**PRAYER** During the offering of prayer, the fez should be removed and held in the right hand over the heart. Following the completion of the prayer with "Amen", each Noble will chant in unison "So Mote It Be".

**GREETINGS** Es Selamu aleikum – This is Arabic for "Peace be on you"

**SALUTATION** aleikum es selamu – This is Arabic for "on you be the peace"

### 213.1 TITLES

The Imperial Chaplain, Potentates, Past Potentates, Recorders, Grand Masters and Divan Members may have their titles embroidered in small letters in gold or silver bullion, silk or rhinestone jewels in one line beneath the emblem of the fez. Active member of official uniformed units or official clubs of a Temple may likewise have units or clubs in one line beneath the emblem as above for the term of appointment.

**Always remember, it the Temple Potentate who is responsible to see to it that his Temple fezzes confirm to Shrine Law.**

**SEATING ARRANGEMENTS FOR DIVAN AND IMPERIAL OFFICER**

**IMPERIAL OFFICER AND DIVAN**

**Club / Unit Vice President**

**Temple Treasurer**

**High Priest & Prophet**

**Chief Rabban**

**Potentate**

**Podium**

**Imperial Officer**

**Club President / Unit Director**

**Assistant Rabban**

**Oriental Guide**

**Temple Recorder**

**Club / Unit Secretary**

**IMPERIAL OFFICER, DIVAN AND LADIES**

**Club / Unit Vice President**

**Club / Unit Vice President's Lady**

**Temple Treasurer's Lady**

**Temple Treasurer**

**High Priest & Prophet's Lady**

**High Priest & Prophet**

**Chief Rabban's Lady**

**Chief Rabban**

**Imperial Lady**

**Potentate**

**Podium**

**Imperial Sir**

**Potentate's Lady**

**Club President / Unit Director**

**Club President/Unit Director's Lady**

**Assistant Rabban**

**Assistant Rabban's Lady**

**Oriental Guide**

**Oriental Guide's Lady**

**Temple Recorder**

**Temple Recorder's Lady**

**Club/Unit Secretary's Lady**

**Club/Unit Secretary**

**INFOMAR**  
**“THE NEWSPAPER OF OMAR TEMPLE”**

The Infomar is only as good as each Noble, Unit and Club make it. Without your articles the Infomar does not exist. Each Unit and Club is encouraged to submit their articles of news for print. Our current plans are to publish 6 issues in 2018 with the last issue being mailed the first week of December 2018. Please adhere to the following guidelines when submitting your news:

- 1) Deadline for all articles in 2018 will be the 10<sup>th</sup> of the month. It is our goal to have the Infomar mailed to each noble the first week of the following month. With the cut off on the 10<sup>th</sup> it allows time for the paper to be published and mailed the first of the following month.
- 2) All articles should be submitted directly to the Editor to avoid delay. You may submit your articles in one of the following methods:
  - a) Via e-mail in a pdf or JPEG file. Articles should be typed.
  - b) Via Fax to (843) 971-0673
  - c) Via US Mail to: Omar Office - Attn: Infomar Editor
- 3) All pictures should be submitted directly to the Editor to avoid delay. Please be sure to include the names of the persons in the picture as well as a brief description of the event taking place. You may submit your pictures in one of the following methods:
  - a) Via e-mail as an attachment in JPEG, PDF or TIFF format. All pictures will be converted to black and white image for publication
  - b) Pictures may not be faxed due to poor quality when received.
  - c) Via US Mail to: Omar Office - Attn: Infomar Editor
- 4) Memorials, Donations and In Honor Of will be for the prior month of the publication, in other words, January Memorials will be included in the February issue that will be mailed to your home in March. If you do not find your donation listed, please check the date of the donation to make sure it should be published in the current issue.

Should you have questions or concerns regarding the Infomar, please feel free to contact the Recorder.

**Editor**

Mary Newton

[infomareditor@aol.com](mailto:infomareditor@aol.com)

**Recorder**

Ill. Sir Jerry Hicks, PP

[recorderomar@aol.com](mailto:recorderomar@aol.com)

## **SHRINE MASON NIGHT**

### **The Potentate would like for all Clubs to sponsor a Shrine-Mason night in 2018**

**New Shriners** are the lifeblood of our fraternity. A Shrine-Mason Night can be scheduled by contacting the Chairman for Shrine Mason Nights in 2018, Illustrious Sir Jerry Hicks, PP, Recorder You may reach Illustrious Sir Jerry at (843) 971-0131 Ext 5 or E-mail recorderomar@aol.com. Your Divan will be happy to assist each of you in this honorable commitment by your Club. The Potentate will defray the food cost of any non-Shriner and his wife. Reasonable food cost of the entire meal will be defrayed, provided the Club has ten or more non-Shriners. The program coordinator for Shrine Mason night, Noble Keith Stika. You may reach Noble Keith or omarchairman@aol.com.

The program consists of the following:

1. The Club President, or his designated spokesman, should open the meeting by calling the gathering to order and give a statement of the purpose of the gathering.
2. The Club President should have a designated person or persons to do the invocation followed by the Pledge of Allegiance.
3. The meal should be served. The order of service should be: non-Shriners and their ladies first, Divan and their ladies second, club officers and their ladies third, past potentates and their ladies fourth, followed by all other nobles and their ladies.
4. Seating should be in accordance with Shrine Protocol. A copy of which is furnished in the manual.
5. Immediately following the meal, the Club President should welcome all guests and introduce his club officers and their ladies; next, he should introduce the Master of Ceremonies who will in turn introduce special guests, past potentates and their ladies (in reverse order), the Divan and their ladies and then the Potentate and First Lady. The Master of Ceremonies at this time will inform the guests that the Potentate will save his address for later in the program.
6. A short presentation on Masonry will be provided by an appropriate film, and then the story of the Shrine will be told. All participants will be introduced, and a question and answer period will follow. (Approximate length 1 to 1 ¼ hours)
7. At the conclusion the Potentate will speak, and this will conclude the program.
8. The Master of Ceremonies will ask for benediction form the Club President's designate.

### **MEMBERSHIP INCENTIVE PROGRAM**

#### **MAKE MEMBERSHIP A PRIORITY**

#### **DON'T STOP NOW! SIGN UP A NEW MEMBER TODAY!**

If you sign-up a new member our Illustrious Potentate will award the following:

One Top Line Petition	Omar Lapel Pin
Three Top Line Petitions	Membership Dues Paid for 2019
Five Top Line Petitions	Omar Shrine Watch
Ten Top Line Petitions	55" Color Television

Every Noble signing a top line petition, whether one or ten, will qualify for a color television drawing. Your name will be placed in the hopper for the drawing at our Homecoming Ceremonial. You will continue to receive your points towards your Medal of Honor Fez. Should you have any questions, please contact Noble Keith Stika at the Omar Office (843) 971-0131.

## **PETITION FOR INITIATION AND MEMBERSHIP**

Nobles signing petitions for candidates should check to see that the candidate is in good standing in the Masonic Lodge. As long as a candidate holds current dues cards in his prerequisite body he may belong to any prerequisite body regardless of location.

When a Noble submits a petition for initiation and he knows of any health or physical problem regarding the candidate, he should advise the Recorder's office and it will be handled in a confidential manner.

Complete the petition in full before giving it to the Recorder's office. Be sure the full name and complete address in on the petition. Write your name and the name of your unit on the top of the petition.

If a candidate does not know his fez size, the Recorder's office will be happy to fit him with a fez. The cost of the initiation including a jeweled fez is \$200.00.

The Imperial Law requires the initiation fee to be paid in full before a candidate receives his initiation.

## **ASSOCIATE MEMBERSHIP**

To apply for Associate membership, a Noble must be in good standing with his Mother Temple. Petitions for association with Omar Temple must be completed and voted on at the next meeting of the Temple.

He must meet the requirements of six months residency in Omar's jurisdiction. His dues will be \$44.00 per year to Omar. If for any reason the Noble loses his membership in his Masonic Lodge or his Mother Temple, he is automatically suspended from Omar.

An Associate Member shall have all rights and privileges of membership in both Temples except that he may not hold elective office in the second.

## **RE-INSTATEMENTS**

There are three types of re-instatements: automatic, short term and long term

Automatic: A Noble that has been suspended at the end of one year may re-instate upon payment of all arrears and not have to be voted on provided payment is received by April 15 of the following year.

Nobles who have been suspended three years or less, if the above does not apply, must pay arrears and be voted on for membership.

## **AFFILIATIONS**

A Noble may apply for affiliation if his current dues are paid in his now existing Temple and he has resided in our jurisdiction for a period of six months. There is no charge for affiliation; we just exchange current year's dues. If he is holding a demit from another Temple he must apply to Omar, be voted on and pay current year's dues, provided the demit was issued prior to the current year. A demit cannot be refused to anyone who is current in his Temple.

**OMAR JURISDICTION**  
**Omar Roadrunners and Van Assignments**

**SHRINE CLUBS IN OMAR JURISDICTION**

BERKELEY SHRINE CLUBMONCKS CORNER, SC  
COASTAL SHRINE CLUBWALTERBORO, SC  
DARLINGTON RED FEZ CLUBDARLINGTON, SC  
DORCHESTER SHRINE CLUBSUMMERVILLE, SC  
EDISTO SHRINE CLUBORANGEBURG, SC  
EL BAB SHRINE CLUBBARNWELL, SC  
G & W SHRINE CLUBGEORGETOWN, SC  
JAHAB SHRINE CLUBHAMPTON, SC  
LITTLE PEE DEE SHRINE CLUB DILLON, SC  
MYRTLE BEACH SHRINE CLUB MYRTLE BEACH, SC  
MARLBORO SHRINE CLUB BENNETTSVILLE, SC  
PEE DEE SHRINE CLUB, FLORENCE, SC  
SANTEE SHRINE CLUB, MANNING, SC  
WACCAMAW SHRINE CLUB, CONWAY, SC

**SHRINE TEMPLES IN SOUTH CAROLINA**

OMAR SHRINE TEMPLEMT. PLEASANT, SC  
HEJAZ SHRINE TEMPLEGREENVILLE, SC  
JAMIL SHRINE TEMPLECOLUMBIA, SC

**HOSPITAL VANS IN OMAR JURISDICTION**

Van 1	Mt. Pleasant
Van 2	Moncks Corner
Van 3	Myrtle Beach / Conway
Van 4	Beaufort
Van 5	Summerville

**Hospital Van System Jurisdiction**

Illustrious Sir Jerry Hicks, PP, Recorder

Telephone (843) 971-0131 Ext 5

E-Mail: [recorderomar@aol.com](mailto:recorderomar@aol.com)

**All Hospital Transportation must be scheduled through the Omar Office.**

**(843) 971-0131 Ext 3**

**omaroffice@aol.com**

## SHRINE CLUBS AND UNITS

### **CONTROL:**

Shrine Clubs were formed to provide a place where Nobles may meet and fraternize with each other in local areas that are some distance from the Temple. Shrine clubs usually meet monthly, although some do meet weekly for a dinner meeting with good food and fellowship. To maintain the interest of members it is necessary for the Club to have activities such as ladies' nights, dances, and picnics and to sponsor fundraising projects to support our hospital program. Another important responsibility of a Shrine Club is to be a "showcase" for Masonry and Shrinedom in particular. This helps attract new members to the Blue Lodge and to the Shrine. All are encouraged to sponsor a Shrine-Mason night. Shrine clubs, if properly operated, are a most valuable asset to Shrinedom of North America. Improperly operated, they can be a source of trouble and embarrassment to the Nobility. However, there is a lack of knowledge among some members as to the scope in which clubs may operate and the manner by which they may execute their programs.

### **Imperial By-law 337 States:**

#### Shrine Clubs

1. An Organization of Nobles meeting as such using any of the emblems of the Order or having a title indicating it to be such may not be organized without the consent of the Potentate.
2. All Nobles who are members of a Shrine Club are amenable to the by-laws and regulations of the authorizing Temple whether they are members of that Temple or any other Temple.
3. The Shrine Club is under the control of the Potentate and he must approve any by-laws or amendments thereto adopted by the club before they can become effective

**Careful reading of the Imperial By-law should leave no doubt in your mind that The Potentate of the controlling Temple exercises total authority and control over its officers, members and activities.**

## **OPERATION**

For a Shrine Club to be successful, attention must be directed to:

### **Careful planning and organization of the entire year's program.**

As soon as all committee chairmen have been appointed, they, along with the club officers should be called to a special meeting. The purpose of their committees may be outlined, and discussion conducted to decide the procedure by which they should manage their programs of the year.

### **Establish and live within a progressive budget.**

When planning the club's activities for the year be sure to consider your budget and what fundraising projects you will implement to fund the club's activities. This does not include fundraising projects for the hospitals.

### **Attention to maintenance of membership interest.**

A primary function of the president is to plan his year of activities to retain the interest of the members. In this endeavor he should seek the assistance of the program chairman. It is the program chairman's responsibility to see that his committee is actively seeking interesting programs for the meetings. Include in your meetings at least two (2) functions for the ladies. It is vitally important that the ladies be informed and have an interest in the club's activities.

Keep the members alert to all new membership opportunities for the Club and Temple. Consideration should be given to inviting Nobles from your area who are not Club members to a ladies' night. In addition to any program you may have arranged a five to ten-minute talk on the Club's activities might be considered. The cost of the guest should be borne by the Club.

### **New Members for the Temple**

In addition to recruiting a brother for membership by personal contact; as Shrine-Mason Night should be held by the Club. If held in conjunction with a ladies' night, invitations should be sent to the brethren and their ladies in your areas. Serious consideration should be given to the type of program you will have (i.e. films). A personal follow-up should be made within two weeks on each brother who attends. Please stress the attendance of the ladies. This is most important, as often; a wife's encouragement is all that is needed of a brother to "seek more light in Masonry".

Make every member understand that he is needed and a part of the Club. This can be accomplished by having active committee chairmen who will assign members to perform this job. Few members will volunteer but will gladly work if asked to:

### **Attendance at Temple Meetings**

It is the responsibility of the club's officers to make a special effort to attend all Temple meetings or at least assign two or more members to attend the meetings in absence of the president or other officers. This helps keep the club members informed of Temple business/activities.

### **Publicity and Public Relations**

It is the responsibility of each club member regardless of whether you are an officer of the club to promote positive publicity and to practice good public relations at all times.

Meetings should be scheduled on the same night each month

It is imperative that the club officers and committees meet periodically so the goals of the various committees and the club might be better realized.

### **CONDUCTING MEETINGS:**

The success of the meeting will depend upon the skill and leadership of the President. The general palling of the meetings begins when the President receives the gavel and ends when he relinquishes it at the end of the term of office. The specific planning for each meeting starts long before the meeting date. However, meetings should be flexible enough to permit changes at the last minute.

### **FINANCE:**

**It is of utmost importance** that careful and accurate records of the club's finances be maintained. It is from these records that the Annual Shrine Club Report is prepared. This report form is generally mailed from the Temple Recorder's Office to each club early in December of each year. It is **mandatory** that the club president and secretary complete the form and return it to the Temple no later than February 15<sup>th</sup>. The Temple Recorder must file this report with Imperial Headquarters. In addition to the Shrine Club Report a separate financial statement covering the club's year must be prepared and mailed with the Shrine Club Report to the Temple. The report must be signed by a CPA or LPA. This financial statement is used to compile the needed information for the Temple's IRS report. **Please be sure to submit these two reports to the Temple by February 15<sup>th</sup>.**

### **INCORPORATION OF SHRINE CLUB HOLDING COMPANY (IMPERIAL BY-LAW 337.7)**

The Articles of Incorporation or Association must include the following provision:

- It must be a nonprofit corporation or association and for the sole purpose of holding title to real or personal property other than cash and securities owned by the Club.
- The trustees and managing officers of the corporation or association must be members in good standing in the club and remain subject to the by-laws of the authorizing Temple and the control of the Potentate
- The sale, lease, exchange, mortgage, pledge or other such disposition of all, or substantially all, the properly and assets of the corporation, may only be upon such terms and



conditions and for such consideration as shall first be authorized by a vote of the Temple have jurisdiction of the Shrine Club at a stated meeting of the Temple or at a special meeting which sets forth in the notice of the meeting the specific nature of the business to be transacted.

- When a change is made by the Imperial Council affecting Shrine Law and the change affects the articles of incorporation or by-laws of the corporation unless prohibited by state law, are there upon changed to conform with those of the Imperial Council, and appropriate action shall be taken by this corporation to indicate the same.
- No amendment of the articles of incorporation shall be effective unless first approved by the Temple Potentate and the Chairman of Jurisprudence and laws Committee, General Counsel and the Imperial Potentate.

In the event of dissolution, the assets and funds remaining after payment in full of all debts of the corporation or association shall be conveyed to the Temple or Shriners' Hospitals for Children. **No part of the assets or funds may inure to the benefit of any member of the corporation or association nor revert to any officer or trustee.**

### HOW TO CONDUCT A MEETING

To maintain the interest and attention of members it is important that meetings be opened on time and conducted in an orderly, professional manner. This is the president's (director's) responsibility and he can be greatly assisted by having a well-prepared program. A competent secretary can be very helpful in assisting him and ensuring that dues are paid.

The president or director should see that proper Shrine protocol is observed whenever there is visiting Divan present. He should recognize all visitors and invite them to return and acknowledge the special efforts of all members who have assisted with the program.

There is no doubt that the enjoyment of being with fellow Shriners is a big reason for attending the meeting and if this desire can be increased by means of informative meetings the results will be a strong and progressive club. All leaders should strive to attain this.

It is the prime function of a shrine club and unit to assist the Potentate of keeping the Nobility informed of the workings of the Temple. This can be achieved by adherence to the Temple By-laws and Instructions.

The president or director and his officers should strive to encourage a spirit of fellowship, pride and dignity that prevails in our great Order. The following suggestions may help you do this:

- Schedule your meetings and activities so they do not conflict with the Temple. **There are to be no club or unit meetings scheduled during Temple meetings or ceremonials.**
- Communicate with the Temple regarding meeting dates, places, projects, point credit, etc.
- Keep your members informed. This will help to keep them active.
- Select good chairman for committees.
- Train your members to prepare them for roles of leadership
- Plan carefully your year's program.

- Plan interesting programs for your meetings.
- Select adequate and proper meeting places.
- Get involved in Temple membership efforts and the hospital program. All clubs and units must have a membership chairman.
- All officers should attend Temple meetings. It is here that the business of the Temple is conducted.
- Have periodic ladies' nights. At a minimum, one in the spring and one in the fall.
- Exhibit a competitive spirit.

The president or director must work with the program chairman and committee in planning interesting programs. Some programs will be for entertainment and others will be for information on the work of the Shrine, from the club/unit level to the Imperial level. Meetings should not be long in duration or members will lose interest.

As president / director you should preside at all meetings. You will govern diplomatically never forcing your own convictions, yet directing the members toward a good constructive program. Plan the order of business. Learn and use parliamentary procedure. Avoid, if possible, unnecessary business from the floor that may cause arguments or dissension. Such business should be brought to the attention of the president/director and dealt with through a meeting of the officers.

#### **OMAR TEMPLE'S SHRINE HERO PARTY**

Omar Temple's Shrine Hero Party was founded in 2008 with the blessing of Illustrious Sir Roy Jones, PP. The scheduled date of the party is the 2<sup>nd</sup> Sunday of December.

As is stated each year we need the help of the units and clubs of Omar Temple to make this party happen.

In 2017 we were honored to have 47 Shrine Heroes and their families present for the event. With the donations of the Units and Clubs of Omar Temple we were able to present each Shrine Hero with a \$25.00 gift card. As you know each Shrine Hero has siblings; with your help each child present was able to speak with Santa Claus and was given a bag of goodies.

Nobles and Ladies, this party cannot happen without your help. We will begin soliciting your donations in November of this year. Please make a note to help us.

We are also looking for some volunteers. If you are willing to help with a booth for the children, please contact Lady Mary Newton or [shineheroparty@gmail.com](mailto:shineheroparty@gmail.com).

We understand that some of you cannot volunteer. For those of you, we invite you to come to the party and visit with the children.

Illustrious Sir Roy's, PP vision was to create an atmosphere where the Shriners could visit with the children, Come Visit with Us!

## **UNITS AND CLUBS OF OMAR**

Omar Temple is proud of its many units and clubs. For your reference below is a listing of the units and clubs of Omar. For telephone numbers of the Officers for 2018, please contact the Recorder's office at (843) 971-0131 ext 5 or [recorderomar@aol.com](mailto:recorderomar@aol.com).

### **Unit Name**

500's  
Beachcombers  
Berkeley T Modelers  
Berkeley Shrine Club  
Chefs  
Clowns  
Color Guard  
Cowboys  
Daredevils  
Darlington Red Fez Club  
Director's Staff  
Dorchester Shrine Club  
Drifters  
Edisto Shrine Club  
El Bab Shrine Club  
G & W Shrine Club  
Goofy Golfers  
Harley Brigade  
Harley Riders  
Hillbilly Clan 82  
Hillbilly Clan 82 Outhouse 1  
Hillbilly Clan 82 Outhouse 2  
Hillbilly Clan 82 Outhouse 3  
Hillbilly Clan 82 Outhouse 4  
Hillbilly Clan 82 Outhouse 5  
Hilton Head Shrine Club  
Imps  
Hilton Head Shrine Club  
Imps  
Indy Racers  
Jahab Shrine Club  
Jailbirds  
Jazz Morticians  
Jets  
Jolly Jeepsters  
Jokers  
Keystone Kops  
Kingfishers  
Kool Katz  
Little Pee Dee Shrine Club  
Myrtle Beach Shrine Club  
Oriental Band  
Pee Dee Shrine Club  
Pirates  
Provost Guard  
Prowlers  
Ragtops  
Ranglers  
Revenoors  
River Rats  
Safety Patrol  
Santee Shrine Club  
Temple Staff  
Vetts  
VIP Escort  
Volunteers  
Waccamaw Shrine Club

## UNIFORM COUNCIL AND TEMPLE UNITS

The purpose of the Uniform Council is to coordinate the activities of all the Temple Units. This involves facilitating plans for the presentation of units at Temple and public functions and promoting communications between the Temple and the units. The Uniform Council is composed of a Director, Major, Captain and Unit Heads.

Meetings of the council may be called by the Director or upon instruction from the Potentate whenever necessary. Unit directors are responsible for attending all meetings with their line officers.

The public's impression of the Shrine is mainly formed from the colorful pageantry of our parades. This is one way of bringing the story of Shrinedom and Masonry to the public. This is the window through which the public sees our fraternity at work. Prior to parades of display of units, unit directors should see to the appearance of their men. It is their responsibility to remove from formation any member who is not a credit to the unit and the Shrine.

Although we are not a military unit, all parades and displays are to be carried out in a military like manner. For this reason, orders are issued as far in advance as possible and the Director of Uniform Units will advise the unit directors at least 10 minutes before the time scheduled to execute his instructions.

### THE FOLLOWING REGULATIONS GOVERN SHRINE UNITS AND EVERY UNIT MEMBER MUST BE MADE AWARE OF THEM:

1. The units are part of the working corps of the Temple and are under the control of the Potentate.
2. No unit is permitted to participate in any parade of public exhibition without the approval of the Potentate.
3. Units are not permitted to perform in any place outside our Temple's Jurisdiction except with the consent of the Potentate of the Temple having jurisdiction.
4. Members of the Uniform Council have the authority, granted by the Potentate, to remove any Noble or Unit who shows a disinclination to abide by Shrine Law or fails to comply with orders of the Council Members.
5. Non-Shriners and ladies are not permitted to participate with Shrine units in **ANY Shrine Sanctioned** parade.
6. By Imperial Law and Potentate Edict, no alcoholic beverages will be permitted before, during or near any parade.
7. Parade vehicles must have a current insurance sticker. Stickers may be obtained from the Temple Recorder's Office upon proof of insurance.
8. Units must parade together in non-Shriner parades.

**Director**  
Kevin Merritt

**Major**  
Robert (Bob) Boris

**Captain**  
William (Willie Doc) Dyches

## PARADES

A Shrine Parade is a showcase to the public. It is a viable setting tool we have for the non-Shriner that creates an interest for him or his family to ask questions about the Shrine i.e.

### **What is the Shrine? What does it stand for? What good does the Shrine do?**

When young men and their families ask these questions, it gives the Shriners an opportunity to explain what we are about. What we ***do not*** need to do is explain away some unacceptable or risqué action in a Shrine Parade; nor do we want to spend our few minutes with these potential Shriners explaining "drinking in public". We have observed paraders drinking beer or other alcoholic beverages in the assembly area prior to stepping off. The public observes us to! Surely, we can postpone drinking until a more appropriate time. In addition, many cities have ordinances prohibiting public display of such beverages and to do so makes us subject to arrest. Pieces of equipment placed in a parade should show the professional and fun side of Shrinedom. Exhibits suggesting nudity, (e.g., someone inside a bathtub nude from the waist up with water running over him) has been pulled repeatedly from Imperial Parades. Other distasteful entries may be a small structure built like an outhouse from which someone dressed in long underwear jumps put showing a catalog for toilet paper as he pulls at his flaps. Motorized units must remain aware when performing their acts that overall forward motion of the parade must be maintained or spectator interest will wane. Excessive backfiring or shooting blanks frightens small children and upsets their parents. Our parades are for our spectators and our endeavors should be to please them. We must strive to keep our parades clean, forward moving, enjoyable, entertaining, and safe and a positive selling tool to the potential Shriner and his family. Shrinedom is good clean fun with a lot of fellowship. Our humanitarian work to help the children in our hospitals and burn institutes is enviable. Let's keep our parades also enviable. If an accident occurs during a parade involving a Shrine vehicle, regardless of how trivial it may seem it must be reported to the Director of Uniform Units or his designee immediately. Every effort must be made to obtain names and addresses of any person who witnessed the accident.

### **Dos and Don'ts in the Parade**

- Parade areas will be designated and step off time indicated prior to any parade
- Assembly time will be one (1) hour prior to step off time
- Intervals of 40 paces between units are to be maintained constantly
- Each unit will execute only one (1) salute
- Unnecessary halting or delays are prohibited. Parade movements must be forward at all times.
- This applies to all types of units.
- Absolutely no women, children, female impersonators or non-Shriners are allowed in any parade. The only exception is a nurse in uniform accompanying a Shrine Child.
- Absolutely no drinking is allowed in any parade or during assembly.
- No sirens or red lights are allowed.
- Candy may be handed out curbside but must never be tossed into the crowd.
- Units that are required to wear helmets MUST wear them.
- Always uphold your Masonic and Shrine image.
- All Unit Directors are required to maintain the proper pacing to avoid creating any gaps between units in the parade.
- Any unit not prepared to step-off at their designated time will be moved to the rear of the parade.
- National flags will always remain in an upright position during the parade.
- Do not "Salaam" in a parade.
- No demeaning displays, or discharge of firearms of any type, or other items that may be considered in poor taste are permitted.
- The Confederate Flag or any image thereof may not be displayed.

## 2018 PARADE CLASSIFICATION

### Character Units

1. Keystone Kops
2. Hillbillies
3. Cowboys
4. Revenoors
5. Volunteers
6. River Rats
7. Pirates

### Costume Units

1. Jazz Morticians
2. Goofy Golfers
3. Jailbirds
4. Ranglers

### Clown Units

1. Clowns
2. Imps
3. Jokers

### Floats

1. Berkeley Shrine Club
2. Beachcombers
3. Chefs
4. Kingfishers
5. Dorchester Shrine Club
6. Jahab Shrine Club

### 2-Wheel Units

1. Safety Patrol
2. Pedalers
3. Harley Brigade
4. Harley Riders

### 4 Wheeled Motorized

#### **Division A**

1. Jets
2. Indy Racers
3. Dare Devils
4. Kool Katz
5. Prowlers

#### **Divison B**

1. Vettes
2. 500's
3. T Modelers
4. Drifters

### Service Units

1. Provost Guard
2. Director's Staff
3. Jolly Jeepsters
4. Ragtops

### Marching Units

1. Color Guard
2. Oriental Band
3. VIP Escort

### **2018 Parade Line-Up**

1. Parade Marshal
2. Color Guard
3. VIP Escorts
4. Jolly Jeepsters
5. Ragtops
6. Fez Head
7. Beachcombers
8. Berkeley Shrine Club
9. Director's Staff
10. Safety Patrol
11. River Rats
12. Provost Guard
13. Kool Katz
14. Pedalers
15. Imps
16. G & W Shrine Club
17. Oriental Band
18. Pirates
19. Berkeley T Modelers
20. 500's
21. Jazz Morticians
22. Ranglers
23. Revenoors
24. Cowboys
25. Keystone Kops
26. Jets
27. Clowns
28. Jailbirds
29. Volunteers
30. Vettes
31. Dorchester Shrine Club
32. Kingfishers
33. Drifters
34. Jokers
35. Indy Racers
36. Prowlers
37. Harley Riders
38. Goofy Golfers
39. Chefs
40. Daredevils
41. Santee Shrine Club
42. Harley Brigade
43. El Bab Shrine Club
44. Myrtle Beach Shrine Club
45. Pee Dee Shrine Club
46. Hillbillies

**OMAR SHRINERS  
THE INTERNET**

**How to log into Shriners' Village for the first time:**

**<http://www.shrinersvillage.com>**

1. Click on the link "Register Here"
2. Select Omar Temple from the list
3. Enter your member number and last name
4. Click "Verify your identity"
5. Enter information requested
6. Click "Create your account"

**How to log into Web Fez for the first time:**

**<http://webfez.shrinenet.org>**

1. Click on the link "Register"
2. Select Omar Temple from the list
3. Enter your member number and first and last name
4. Click "Register"
5. Enter information requested
6. Click "Create your account"

**Omar also has a website**

**[www.omarshriners.org](http://www.omarshriners.org)**

**If you are a Facebook user search for Omar**

**Omar Shrine Temple App**

**Search for Omar in your APPS Store on your smartphone or I-Phone**

**Download the App and you can:**

1. View Events
2. Pay your Dues
3. Make Donations
4. Contact Omar Business Office
5. See Pictures
6. Update your Info
7. See Video footage
8. See Pictures of your Divan
9. Access Facebook
10. Access Twitter
11. Become a Shriner
12. Learn about Omar Temple
13. Purchase Tickets

# ADOPT A BROTHER

As Shriners we enjoy a bond of brotherhood and we look to each other, despite our vast age differences, for encouragement, support and assistance in times of difficulty, fun and fellowship.

Shriners build lifelong friendships with men of good character and upstanding values. Our satisfaction comes from serving others especially, our Shrine Children. The fun we have is endless in the range of various activities and events that many of us actively participate.

Here at Omar Temple, we have a program titled "Adopt a Brother". We have so many Brothers who have not paid their dues for one reason or another. As a Brother, Unit or Club, it would be great if you would donate one or two years of dues to give your Brother a helping hand. All donations will remain anonymous and will only be used to help your Brother in need. A special account has been created for these funds to give active accountability.

Remember, we are all Brothers and every once in a while, we need a little help, but are just too proud to ask for it, so let's give a hand to our Brothers in need.

Contact Illustrious Sir Jerry Hicks, PP, Recorder to make your donation; (843) 971-0131 then press #5.

## SHRINERS' CREED

Shriners believe in God and that he created man to serve his purposes, among which is service to others in His name.

We believe that care for the less fortunate, especially children who suffer from burns and crippling diseases, is our institutional calling.

We are patriots, each willing to serve his country with fidelity and courage. We cherish independence under law and freedom with responsibility.

We honor family. We respect our parents, wives and children. We should instill in our children the tenets of this creed, and the heritage from which it emanates.

As individuals we pledge ourselves to integrity, virtue, and nobility of character. Our intentions will be honorable, our relations will be trustworthy and our spirits forgiving of each other.

As brothers we offer each other fraternal affection and respect. Together we will support each other in adherence to this creed, so that we and our communities will be the better because of our fraternity and its principles.

As Shriners we look beyond ourselves to serve the needs of others, especially children who cannot help themselves. We believe Shriners Hospitals to be the world's greatest philanthropy, and we covenant with each other to support its "temples of mercy" with spirit, time, talent and means.