



OMAR SHRINERS
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Fellow Nobles and Ladies,

I would like to personally thank you for your support and the opportunity to serve as Potentate of Omar Shriners in 2023. I am humbled that you have put your faith in me and the 2023 Divan for this year.

Your Divan has an outstanding team spirit and we look forward to working with our Clubs, Units and Nobility to achieve great things for Omar Shriners in 2023 and the years to come.

The 2023 Information book provides vital information with a brief overview of rules, policies and by-laws for Shriners International and Omar Shriners for your review. Should you have questions, please reach out to the Omar Recorder or a member of your Divan.

The 2023 Divan and I look forward to working with this year and in the future to make Omar Shrine strong. **#chargethestorm.**

Fraternally yours,
Mike Donald
Illustrious Potentate





2023 CALENDAR OF EVENTS

The calendar on the website is updated on a regular basis. Please visit the website for current updates. [Omar Shrine - Events \(omarshriners.org\)](http://omarshriners.org)

Feb 11	Volunteers Oyster Roast Waccamaw Shrine Club Valentine Party Organizational Meeting at Pee Dee Shrine Club 10AM	Aug 19	Omar Golf Tournament, Conway, SC Omar Pea Supper at Waccamaw Shrine Club Berkeley Shrine Club Steak Night
Feb 12	Myrtle Beach Shrine Club Super Bowl Party Organizational Meeting at Berkeley Shrine Club 1PM	Aug 25	Director's Staff Golf Tournament, Summerville
Feb 18	Omar Golf Tournament at Santee Clowns Golf Tournament at Murrells Inlet	Aug 27	Omar Divan Meeting
Feb 22	Omar Divan Meeting 7PM	Aug 30	Nascar at Darlington, SC
Feb 25	Director's Staff Pea Supper at Dorchester	Sep 1-3	SASA at Myrtle Beach, SC
Mar 4	Jazz Morticians Dinner at Pee Dee Shrine Club	Sep 21-24	Berkeley Shrine Club Steak Night
Mar 4-5	Shriners College Classis at Houston, TX	Sep 27	Omar Divan Meeting
Mar 11	Fishing Rodeo at Dorchester Shrine Club Volunteers Pheasant Shoot, Kingstree, SC	Sep 30	Pedalers Party at Waccamaw Shrine Club
Mar 18	Provost Guard Gospel Show at Pee Dee Shrine Club Drifters St. Patty's Day Bash at Dorchester Shrine Club	Oct 13-14	Smoke on the Waccamaw
Mar 23-25	SASA at Raleigh, North Carolina	Oct 21	Harley Brigade Reverse Raffle
March 24	Berkeley Shrine Club Steak Night	Oct 25	Omar Divan Meeting
March 25	Pedalers Dance at Waccamaw Shrine Club	Oct 27	Berkeley Shrine Club Steak Night
March 29	Omar Divan Meeting	Nov 9-12	Omar Homecoming, Florence, SC
March 31	Provost Guard Golf Tournament, Florence, SC	Nov 16-19	Shriners Children's Classic
April 7-8	MBSC Smoke on the Beach Myrtle Beach, SC	Nov 19	Charlie Miller Golf Tournament
April 15	VIP Skeet Shoot Ridgeville, SC	Nov 24	Berkeley Shrine Club Steak Night
April 16	Omar Golf Tournament, Summerville, SC	Nov 29	Omar Divan Meeting
April 22	Harley Brigade Poker Run	Dec 1	St. Stephens Christmas Parade
April 26	Omar Divan Meeting	Dec 16	Shrine Bowl of the Carolinas
April 28	Berkeley Shrine Club Steak Night	Dec 22	Berkeley Shrine Club Steak Night
May 4 -7	Spring Ceremonial, Myrtle Beach, SC	Dec 27	Omar Divan Meeting
May 20	Boat Race at Dorchester Shrine Club	Jan 12-14, 2024	Omar Installation Weekend
May 26	Berkeley Shrine Club Steak Night		
May 31	Omar Divan Meeting		
June 3	Jailbirds Bass Tournament River Rats Run at Cashues Landing, Florence, SC Safety Patrol Prime Rib Dinner at Dorchester Shrine		
June 23	Berkeley Shrine Club Steak Night		
June 24	Fireworks at Dorchester Shrine Club		
June 28	Omar Divan Meeting		
June 30—July 7	Imperial Session in Charlotte, NC		
July 15	Boat Race at Dorchester Shrine Club		
July 22-23	Sportsman Banquet at Omar Shrine		
July 26	Omar Divan Meeting		
July 28	Berkeley Shrine Club Steak Night		
Aug 5	Omar / Daughters of Nile Mixer at Omar Shrine		
Aug 12	Daredevils Kayak Day		

2023 Board of Directors

Potentate

Michael Donald

Chief Rabban

Kenny Skipper (Lady Andrea)

Assistant Rabban

Kevin Wadford (Lady Jennifer)

High Priest and Prophet

Ricky Jordan

Oriental Guide

Ricky Lewis (Lady Tammy)

Treasurer

Brett Strickland (Lady Theresa)

Recorder

Dennis Weaver

Junior Past Potentate

Andy Garvin (Lady Tammy)

2023 Imperial Officers

Imperial Potentate

Kenneth G. (Kenny) Craven, PP (Lady JJ)

Shriners Childrens Board of Trustees

Leslie (Doc) Stewart, PP (Lady Megan)

2023 Imperial Representatives

Potentate

Michael Donald

Chief Rabban

Kenny Skipper (Lady Andrea)

Assistant Rabban

Kevin Wadford (Lady Jennifer)

High Priest and Prophet

Ricky Jordan

2023 Imperial Staff

Deputy Director General

Kenny Skipper (Lady Andrea)

Deputy Director General

Gordon (Buddy) Ellis III (Lady Wanda)

Imperial Potentate's Aide

Dennis Weaver

Imperial Potentate's Aide

Julian Seale

Imperial Photographer

Robert Foulds (Lady Carol)

2023 SASA Representatives

Potentate

Michael Donald

Chief Rabban

Kenny Skipper (Lady Andrea)

Assistant Rabban

Kevin Wadford (Lady Jennifer)

Recorder

Dennis Weaver

Emeritus Representatives

Joseph W. (JW) Baker

Landy Thomas (Lady Marianne)

Elected Representatives

James Allen LeGette (Lady Frances)

Rusty Watson (Lady Lisa)

All Past Potentates of Omar are voting representatives

2023 Shrine Bowl Representatives

1st Vice President

Potentate

Michael Donald

Representatives

Joseph (JJ) Cruz, PP (Lady Missi)

David Barnett (Lady Mary)

Kevin Wadford (Lady Jennifer)

Kenny Skipper (Lady Andrea)

William (Willie Doc) Dyches (Lady Suzie)

Appointed Divan

First Ceremonial Master

Rusty Watson (Lady Lisa)

Second Ceremonial Master

Bobby Sarvis (Lady Joanne)

Director

William Axson (Lady Charise)

Marshal

Bobby Sarvis (Lady Joanne)

Captain of the Guard

Ric Piersol

Outer Guard

Keith Stika (Lady Shirley)

2023 Staff**Chief Aide**

Mark Aston (Lady Sarah)

Chief of Staff

Donald Harrison (Lady Reese)

Chief of Staff

Andrew Aston (Lady Penny)

Chaplain

Charles Taylor (Lady Loretta)

Executive Assistant and Coordinator

Lady Mary Newton

Special Aides

Eric Larrimore

Kelly Larrimore (Lady Vickie)

Tripp Moore

Joe Mallette

Brad Enzor

Will Robinson

Eric Kirkley (Lady Anitra)

Charles Howard

Housing

Ellison Moody (Lady Judy)

Transportation

Ric Piersol

Landy Thomas (Lady Marianne)

Robert Watson

Registration

Director's Staff

Master of Ceremonies

Dennis Weaver

Imperial Session Coordinator

Kenny Skipper (Lady Andrea)

Infomar Editor

Lady Mary Newton

Walk of Love

Jimmy Droze (Lady Sharon)

Novice Mentoring

Ric Piersol

Omar Divan

Ladies Mentoring

Lady Mary Newton

Omar Divan Ladies

Uniform Units**Director**

Jason Bazen (Lady Leigh)

Major

Michael Maksim, Jr. (Lady Teresa)

Captain

Dale Mixon (Lady Nikki)

Temple Photographer

John J. Berchielli (Lady Bonnie)

Potentate Aides**Special Projects****(Candy, Ticket Sales, Fundraisers)**

All Nobles and Ladies of Omar

Fundraising Programs and Special Projects**Vehicle Bookings**

Luke Perdue (Lady Theresa)

Carl Griggs (Lady Angelia)

Charles (Sputnik) Altman (Lady Linda)

Gun Program

TBA

Candy Distribution

Charleston—Ric Piersol

Orangeburg—Jim Gates

Florence—Alan Cass (Lady Julie)

Myrtle Beach—Freddy Prince

Golf Outings

Summerville

John Murphy (Lady Sue)

Danny McKeirnan (Lady Elaine)

Marion Mizzell (Lady Tina)

Myrtle Beach

Kevin James

Davis (Cookie) Cooke (Lady Suzan)

Bob Gordon (Lady Cindy)

Santee

John Bagwell (Lady Kathy)

Jim Gates

Decorations

Dan Lehman (Lady Carole(Cookie))
 Bob Warder (Lady Andrea)

Candidate Registration

Ric Piersol
 Davis (Cookie) Cooke (Lady Suzan)

Medical Staff

Tim Wallace (Lady Shelia)
 Luke Purdue (Lady Teresa)

Beverage Committee

Ben Waring (Lady Erika)
 Tony Bunch (Lady Roberta)
 Michael Dopkant (Lady Casey)
 Ashley Ackerman
 Troy Lawrence

Food Committee

Chris Small (Lady DeAnn)
 Mike Fields (Lady Cindy)
 Steve Cooper
 Shea Spencer
 Lady Kim Small

Ambassadors

Imperial Potentate (Omar Shrine)
 Kenneth G. (Kenny) Craven (Lady JJ)

Foreign

Imperial Assistant Rabban (Yaarab Shrine)
 Richard Burke (Lady Judy)

Imperial Oriental Guide (Moslem Shrine)
 Larry Leib (Lady Debbie)

2023 Potentate (Hejaz Shrine)
 Byron Sheppard (Lady Michele)

2023 Potentate (Jamil Shrine)
 Jeff Snipes

2023 Potentate (Oasis Shrine)
 Doug Garland (Lady Leah)

2023 Potentate (Amran Shrine)
 Scott Lackey (Lady Shelia)

2023 Potentate (Sudan Shrine)
 Louis Smith (Lady Patricia)

Membership Team

Chairman
 Keith Stika (Lady Shirley)

Recruitment Chairman
 Ted Underwood

Retention Chairman
 John (Lewey) Pierson

Restoration Chairman
 Blake Parkhurst

Masonic Relations Chairman
 MWB David DeChant, Sr. (Lady Billie)

Clubs and Units Chairman
 Art (Loose) Cannon

District Chief Aides
 Allendale, Barnwell, Bamberg
 Ronnie Smith

Beaufort, Jasper, Hampton
 Johnny Rahn

Berkeley
 Davey Bowman

Charleston
 Richard Carswell

Chesterfield
 William (Luke) Perdue (Lady Theresa)

Lee
 Carl Griggs

Clarendon
 Frank Farina

Colleton
 Kenneth Bachewicz

Darlington
 Sam Tallon

Dillon, Marlboro
 Jody Upton

Dorchester
 Lee Runion

Florence
 Blake Parkhurst

Georgetown, Williamsburg
Lynwood C. Cribb

Horry
Freddy Prince
Bubba Owens

Loris
Dennis Causey

Conway
Randall Mishoe

Myrtle Beach
Rusty Watson (Lady Lisa)

Marion
Eric Larrimore

Orangeburg
Michael Tomson

Nobles at Large
Ralph A. Calhoun, II, PP

Grievance Committee

Omar Elected Divan
All Past Potentates

Endowments, Wills, Gifts

Kenny Skipper

Building and Grounds

Board of Directors

Public Relations

Lou Worthy

Donor Relations

Kevin Wadford

Sick—Visitation

Charles Taylor and all Nobles

Blue Lodge Representative

Most Worshipful Ron Mitchum

Grand Lodge Representative

Most Worshipful Ron Mitchum

Scottish Rite Representative

Randolph H. (Randy) Harley, PP

Potentate’s Advisory Committee

Pat Potentates of Omar

Temple Jester

Jim Gates

Shriners Childrens Greenville Representative

Gordon (Buddy) Ellis III, PP

Parliamentarian

Dustin James

Temple Attorney

Alex Craven

LIVING PAST POTENTATES OF OMAR

1977 The Honorable Robert J. (Jim) Aycock (Manning) (Sara Ann)

1978 Clarence Doyle (Myrtle Beach) (Rita)

1992 Harold E. Horton, Sr. (Florence)

1995 Van Threadgill (Florence) (Ellen)

1996 William M. (Mike) Horne (Goose Creek) (Linda)

1997 William E. (Bill) Fenters (Manning) (Pat)

2002 John R. (Bob) Gray (Myrtle Beach) (Karen)

2004 Leslie (Doc) Stewart, MD (Darlington) (Megan)

2005 Randolph H. (Randy) Harley (Charleston) (Terri)

2009 Robbie Jones (Florence) Debbie

2011 John McClary (Hilda)

2012 Imperial Sir Kenneth Craven (Summerville) (Jennifer(JJ))

2013 Jimmy Day (Conway) (Sandra)

2016 Eric Joyner (Orangeburg) (Marie)

2017 Richard L. (Dicky) Mitchum (Blackville) (Tammy)

2018 Ralph A. Calhoun II (North Charleston) (Patrice)

2019 Mark W. Murray (Jamestown) (Jimmie Kaye)

2020 Joseph (JJ) Cruz (Barnwell) (Missi)

2021 Gordon (Buddy) Ellis III (Murrells Inlet) (Wanda)

2022 James H. (Andy) Garvin (Summerville) (Tammy)

SHRINE MASON NIGHT

The Potentate would like for all Clubs to sponsor a Shrine-Mason night in 2023.

New Shriners are the lifeblood of our fraternity. A Shrine-Mason Night can be scheduled by contacting the Chairman for Shrine Mason Nights in 2023, Noble Dennis Weaver, Recorder (recorder@omarshriners.org). Both may be reached at the Omar Shrine Office. Your Divan will be happy to assist each of you in this honorable commitment by your Club. The Potentate will defray the food cost of any non-Shriner and his wife. Reasonable food cost of the entire meal will be defrayed, provided the Club has ten or more non-Shriners present for the presentation.

The program consists of the following:

1. The Club President, or his designated spokesman, should open the meeting by calling the gathering to order and give a statement of the purpose of the gathering.
2. The Club President should have a designated person or persons to do the invocation followed by the Pledge of Allegiance.
3. The meal should be served. The order of service should be: non-Shriners and their ladies first, Divan and their ladies second, club officers and their ladies third, past potentates and their ladies fourth, followed by all other nobles and their ladies.
4. Seating should be in accordance with Shrine Protocol. A copy of which is furnished in this manual.
5. Immediately following the meal, the Club President should welcome all guests and introduce his club officers and their ladies; next, he should introduce the Master of Ceremonies who will in turn introduce special guests, past potentates and their ladies (in reverse order), the Divan and their ladies and then the Potentate and First Lady. The Master of Ceremonies at this time will inform the guests that the Potentate will save his address for later in the program.
6. A short presentation on Masonry will be presented, and then the story of the Shrine will be told. All participants will be introduced, and a question and answer period will follow. (Approximate length 1 to 1 ¼ hours)
7. At the conclusion the Potentate will speak, and this will conclude the program.
8. The Master of Ceremonies will ask for benediction from the Club President's designate.

The Infomar

The Infomar is the official newsletter of Omar Shrine. It is our goal to create and publish the Infomar bi monthly beginning in February.

In 2023 we will distribute the newsletter electronically. The Nobles and Courtesy Members who have an email address on file in WebFez will receive their newsletter via email. The Infomar will also be uploaded to our website www.omarshriners.org.

If a Noble or Courtesy Member wishes to receive a hard copy of the **Infomar** you must notify the Omar Recorder that you require a hard copy, he will mail a copy of the Infomar to the address you have on file.

How to Submit an Article:

Units and Clubs as well as individual Nobles are encouraged to submit articles and/or pictures for publication. We will also advertise your approved event in the Infomar. To submit articles and/ or pictures please adhere to the following guidelines:

1. All information must be emailed to infomareditor@gmail.com.
2. Should you have questions or need assistance, you may telephone Lady Mary at (843) 209-6511.

Fundraising Programs for 2023



2022 Candy Program

The Candy Program at Omar Shrine is a vital financial support for the Temple. Candy is available at the Temple and in strategic locations throughout the Omar Territory.

Medal of Honor Points will be given at the discretion of the Potentate. Watch for email blasts for incentives.

Candy pickup can be arranged by contacting:

Ric Piersol

Jim Gates

Alan Cass

Freddy Prince

Charleston

Orangeburg

Florence

Myrtle Beach



To book the lawnmower for your event or to purchase tickets contact:

Luke Purdue

Carl Griggs

Sputnik Altman

ORGANIZATION BY-LAWS

Throughout the day you will be hearing things concerning the total organization of the Shrine. It appears that the general structure of the Shrine is a business-like, modified version of line and staff control by which the order and control comes from the Imperial Council and at the same time provides a reasonable amount of local flexibility at various levels of authority.

The final authority, however, is vested in the Imperial Council, operating under the Articles of Incorporation and By-laws of the Iowa Corporation.

The term "Shrine Law" is used in day-to-day administration of the affairs of the Temple. It is therefore important that officers of units and clubs be aware of the Imperial Rules and Regulations, Omar Temple By-laws and Club and Unit By-laws to which they belong.

Let me remind you that the obligations you have taken as a Noble should not be taken lightly. Temple Officers, Unit and Club Officers and all Nobles take a Solemn Oath to strictly confirm to the Imperial Law as well as the By-laws of Omar Temple.

The orderly pursuit of a common purpose requires organization which necessitates a structure. The structure in the Shrine is founded upon an Iowa Corporation known as "The Imperial Council of the Ancient Arabic Order of the Nobles of the Mystic Shrine" to which is granted "Supreme Authority" and "complete jurisdiction and essential powers necessary to control and govern" of the Shrine.

SECTION 336.1 OF THE IMPERIAL BY-LAWS READS AS FOLLOWS

By the Provision of Section 336.1 of the Imperial By-laws, the units are part of the working corps of the Temple and are under the control of the Potentate. Because they are part of the working corps of the Temple units, their officers and members are indirectly accountable to the Potentate of their Temple for their activities, their money and their property. Since this is so, it has been held that units may not be incorporated independently, and that holding company may not be formed to hold property for a Temple unit. Moreover, the money and property of a Temple unit must be accounted for to the Temple itself and must be handled in the same manner as all other Temple funds. It has been held that the expenditure of each unit funds for or by the unit must be consistent with the budget adopted by the Temple pursuant to Section 334.4 and Section 327.5. Each Temple should require each of its units to make accurate and complete financial reports to the Temple on a standard form acceptable to the Temple Auditor. Not only is this method of handling unit finances mandated by the Shrine Law, but the accuracy and completeness of the accounting method used for unit finances is required by the Internal Revenue Code of the United States.

Our fraternity enjoys a Tax-Exempt Status under the Internal Revenue Code. The benefit of this tax-exempt status by our fraternity as a whole can only be maintained if each Temple, Unit, Club or subordinate part of each Temple and manages its finances and activities in a manner consistent with the provisions of the Federal Income Tax Law. This tax exemption can only be maintained if our units and clubs as well as the sponsoring mother temples adhere to the provision of both the Imperial Code and the Internal Revenue Laws relating to fundraising, expenditures and accounting.

Informed, dedicated and educated leadership is the key. As has been said before, the Potentate of each Temple has absolute control of each unit and its members and the money, property, assets and activity of each unit. With this absolute control, there is a heavy burden of personal responsibility placed upon each Temple Potentate. By the provisions of Section 327.1 of the Imperial By-laws, the Potentate is held personal responsible for the government of his Temple, and it is the Potentate's personal responsibility to require that his Temple, its officers and members adhere to Shrine Law.

The Potentate of a Temple should never approve unit officers that lack the capability or sense of responsibility to fulfill their task within the framework of Shrine Law.

The importance of the unit structure to the success of Shrinedom as a whole cannot be overemphasized. Through well-manage, well-regulated, active and enthusiastic units, the Nobility of our fraternity is given a sense of pride, accomplishment and satisfaction with their membership in our fraternity. Public exhibition of such units, well-disciplined and well-regulated bring credit to our fraternity and public acceptance support of our philanthropy. Nothing could be more erosive of our fraternity's good name than an attitude of indifference by a Temple Potentate toward the control of his units or an abdication of the Potentate's responsibilities in this regard. The authority given each Temple Potentate borders on the absolute, each Potentate owes it to himself and to the Nobility who gave him that authority to exercise it wisely, judiciously and at all times in the best interest of his Temple and our fraternity.

“Control by the Potentate” “The Clubs and Units are a part of the working corps of the Temple and are under the control of the Potentate and must be composed wholly by Nobles.”

The subject of the unit finances in general has caused some difficulty in the past in many Shrine Temples. Most of this difficulty concerning the handling of finances and, indeed, most of the difficulty which arises in connection with unit activities in general is caused by a common misunderstanding of what a Shrine Unit is. In some circles, it is believed that Shrine units because they have officers and presumably by-laws, are autonomous, self-governing, independent entities. Nothing can be further from the truth.

FUNDRAISING ACTIVITIES

It is natural to associate the Fez with Shriners Childrens. Because of this, meticulous attention must be given to all fundraising activities, including circuses to make certain that a contributor is not led to believe that his money will be used for the Shriners Childrens when all or a portion thereof will be used otherwise. The integrity of our charity and of our fraternity must remain above reproach.

YOUR SPECIFIC ATTENTION IS CALLED TO THE FOLLOWING FRATERNAL GUIDELINES

3.3 USE OF NAME “SHRINERS CHILDRENS”

The use of the name “Shriners Childrens” or reference to the Shriners Childrens in connection with any fundraising activity by t Temple or Noble without the written consent of the Imperial Potentate and the Chairman of the Board of Trustees of Shriners Childrens is prohibited. Reference to the Shriners Childrens in connection with any commercial product or business enterprise is prohibited unless written consent of the Board of Directors and Trustees of Shriners Childrens is first obtained.

Now, therefore, **IT IS HEREBY ORDERED:**

1. FUNDRAISING FOR FRATERNAL PURPOSES

(A) No Noble (in his capacity as a Shriner) Club, Unit, Organization of Affiliated or Append and Corporations shall engage in any fund-raising activity without the express written consent of the Potentate of Temple having jurisdiction hereof.

(B) There can be no representation, expressed or implied, that the proceeds will be for the benefit of Shriners Childrens.

(C) The Temple Potentate shall carefully examine all phases of the advertising, promotion and solicitation to determine that it complies with the Fraternal and Charitable By-laws.

(D) The Temple Potentate must approve the terms and provisions of any contract for a fundraising activity after receiving the advice of the Temple Attorney and, additionally, as may be required by the Temple By-laws.

(E) A copy of the Temple Potentate's written consent shall be mailed to the Imperial Recorder. Further, such written materials pertaining to the fundraising activity as requested by the Imperial Recorder shall be promptly mailed to him.

2. FUNDRAISING FOR CHARITABLE PURPOSES

(A) No Noble (in his capacity as a Shriner), Club, Unit, Organization of Affiliated or Append and Corporations shall engage in any CHARITABLE fundraising activity other than for Shriners Childrens and I Patient Transportation, without permission, therefore permission must first be obtained from the Temple Potentate. The Temple Potentate must then obtain written permission from the Imperial Potentate and Chairman of the Board of Trustees for Shriners Childrens.

(B) 100% of the net proceeds received from charitable fundraising must be given to Shriners Childrens for Children except for the portion thereof as may be permitted to be retained for the Temple Shrine Patient Transportation Fund pursuant to the special purpose funds provision of any existing general order.

(C) The Temple shall report the result of each fundraising activity within sixty (60) days of the activity to Shriners Childrens on forms provided to the Temple.

(D) This section shall not apply to activities exempt under Section 335.4 (b) of the by-laws of the Imperial Council.

(E) Each independent corporation or entity that receives the permission of the Imperial Potentate and the Chairman of the Board of Trustees to raise money for Shriners Childrens, and which does not have its financial accounts audited pursuant to section 334.5 of the By-laws of The Imperial Council shall have its final accounts audited by a certified, chartered or registered public accountant and shall submit such audit report to The Imperial Council within 120 days of the activity.

3. STATEMENT OF PURPOSE

(A) Every fundraising activity must contain factual information on its solicitation material, tickets, programs and documents regarding the use of the proceeds.

(B) Every fundraising activity which is not for the benefit of Shriners Childrens for Shiners Patient Transportation Fund shall prominently state on the solicitation material, tickets, documents that "the proceeds from this activity are not for the benefit of Shriners Childrens".

4. COMPLIANCE WITH APPLICABLE LAW

(A) It is the responsibility of the Temple Potentate after receiving the advice of the Temple Attorney to determine that there is compliance with all applicable laws in its jurisdiction for the Temple's fundraising activities

5. FINANCIAL REPORTS

(A) The Temple shall maintain detailed financial records pertaining to all fundraising activities involving Nobles, Clubs, Units and Organizations affiliated or Append and Corporations. Details of all revenues and disbursements shall be maintained in such financial records.

6. NOTIFICATION TO NOBILITY

(A) A copy of this General Order shall be printed in the Temple Publication at least once each calendar year. If there is not a Temple Publication, then a copy of this General Order shall be mailed to each Noble in the Temple no later than the last day of March of each calendar year.

7. DISCIPLINE

(A) Any Officer, Noble or Temple who violates a provision for this General Order is subject to discipline pursuant to the by-laws of The Imperial Council.

General Information

All invitations for members of the Divan to attend any unit/club function should be sent to the individual's home address. The invitation should include the proper attire for those who are to attend the various activities. The invitation sent to the Recorder should indicate that the above action was taken.

When a unit or club is requested to furnish information as to who will attend various meetings, visits to Shriners Childrens, provide the names of new officers, inventory of equipment, financial statements, reports or any other information, it must reply by the stated deadline or advise when it will have the requested information available.

If Shriners Childrens is advertised or mentioned in any way in connection with or for promotion of any Unit or Shrine Club sponsored event, a letter must be written to the Recorder's Office stating the date, time, place and type of activity. The Recorder's Office will request from the Potentate permission for the club or unit to use the name "Shriners Childrens" in their promotion.

Complete records must be maintained, and Shrine Charity Activity Forms furnished by the Recorder must be completed and returned to the Recorder's Office within 60 days of activity. Any activity with gross receipts of \$10,000.00 or over must be audited by an independent auditor and the audit report submitted with the check and Shrine Charity Activity Form. (Do not hold the check waiting to present it at the Ceremonial session or the Potentate's Ball. Send the check with the report and a dummy check can be used for presentation to the Potentate). All meeting dates or other know activity to be sponsored by a club or unit must be submitted at the beginning of the year but no later than January 31 for the approval of the Potentate and to be placed on the Temple Calendar.

IMPERIAL POLICIES AND PROCEDURES

FRATERNAL FUNDRAISER CHECKLIST

- All fundraising must comply with the law of the land; that is, the law of the jurisdiction where the activity takes place. This includes national, state or province and local laws
- All fundraising is governed by 335.3 of the Imperials By-laws and 503.6 of the By-laws of Shriners Childrens
- All fundraising is further governed by General Orders as may be issued on that subject by the Imperial Potentate
- Your attention is particularly called to the Insurance portion of the existing General Order pertaining to insurance. Strict compliance is required.
- All contracts must be reviewed and approved by the Temple Potentate after receiving the advice of the Temple Attorney
- All fundraising promotional materials (including Temple publications) must include a statement indicating the major entity benefited by the funds (statement of purpose)

CHARITABLE FUNDRAISER CHECKLIST

- Has written permission been obtained from the Temple Potentate, the Imperial Potentate and the Chairman of the Board of Trustees?
- Has the Temple Potentate reviewed and approved any necessary contracts?
- Has appropriate insurance been obtained?
- Has the Temple Potentate examined all solicitation and promotional material to assure compliance with Shrine Law? Have national, state, province and local laws been complied with?
- Has the Charity Activity Form been completed and returned to Headquarters within 50 days of the activity?

STATEMENT OF PURPOSE

All fundraising promotional materials must contain a STATEMENT OF PURPOSE.

Below are examples of each type

For Charitable Fundraisers” Net proceeds from this (activity, event, etc.) are for the benefit of Shriners Childrens”

For Fraternal Fundraisers “Net proceeds from this (activity, event, etc.) are for the benefit of XYZ Temple/Unit/Club”

Disclosure (For Fraternal Fundraisers)” Payments are not deductible as charitable contributions”

NOTE:: All fraternal fundraising materials must include both the statement of purpose and the disclosure

PROCEDURES THAT APPLY TO ALL SHRINE FUNDRAISING ACTIVITIES

All fundraising must comply with the law of the land; that is, the law of the jurisdiction where the activity takes place. This includes national, state or province and local laws

All fundraising is governed by {335.3 of the Imperial by-laws and by {503.6 of Shriners Childrens by-laws.

All fundraising is further governed by General Orders as may be issued on that subject by the Imperial Potentate

Your attention is particularly called to the Insurance portion of the existing General Order pertaining to insurance. Strict compliance is required.

All contracts must be reviewed and approved by the Temple Potentate after receiving the advice of the Temple Attorney

All fundraising promotional materials (including Temple publications) must include a statement indicating the major entity benefited by the funds (statement of purpose)

THE BUSINESS OFFICE OF OMAR SHRINE

The Business Office is open Monday thru Thursday from 8:00 am to 4:30 pm. The office is closed on Friday, Saturday and Sunday.

The telephone number is (843) 971-0131. The fax number is (843) 971-0673.

Street and Mailing Address: 176 Patriots Point, Mt. Pleasant, SC 29464

Please make all checks sent to the business office payable to: Omar Shrine

The Recorder's Office will be happy to furnish, once a year, a print-out of members of Omar Temple residents in the various Shrine club's jurisdiction if the club will request the print-out and furnish us the zip codes included in your jurisdiction.

Anyone desiring to send a Memorial to our Shrine Childrens in lieu of flowers may do so by sending checks to the Recorder's Office. The checks may be made payable to Omar Temple or Shriners Childrens. Please submit the name of the deceased and the date of death together with the name and address of the relative to whom they desire the memorial card to be sent from Shriners Childrens. Also, include the name and address of the person making the donation so that the Shriners Childrens can send the donor an acknowledgment card.

Jeweled fezzes are on sale through the Recorder's office.

In order to keep our records up to date and to ensure that you receive all correspondence please advise the Recorder's Office immediately of a change in your address.

It is the responsibility of every Noble to keep the Recorder's office advised of the death of a Noble in their area. We need the date of death and the next of kin and their address. It would also be helpful if the Shrine Club President or Unit Director advised the Temple of a death or sickness of a noble from his area.

Any unit or shrine club sponsoring any fund-raising activity that involves the public must take out sufficient liability insurance to cover the unit or shrine club with Omar as being coinsured. A copy of the policy must be sent to the Recorder's office before the date of the activity. If further information about insurance is needed, please contact the Recorder's Office.

The Treasurer's Office will assist any club or unit with financial reports needed; however, we must have the Audit Report from each club and unit by February 15, 2023 or the club/unit and the temple can lose their tax exemption. This we cannot afford, and the Imperial Council will not allow it. If these reports are not received, you are in violation of Imperial Shrine Law and action will be taken on the unit or club levels. Please cooperate with us and everyone will be happy. Your audit report must be signed by a CPA or LPA.

THIS IS IMPERIAL LAW

REPORT OF SHRINE CLUBS AND TEMPLE UNITS

(File with Temple Office)

Name of Shrine Club or Unit	Employer Identification Number(Shrine Clubs only)
Address	Temple Having Jurisdiction
Place of Meetings	Charter or Orginazition Date
Membership End of Year	Dates Regular Meetings Held

FINANCIAL STATEMENTS

Statement of Activities Year Ended December 31, 2018	Financial Position Year Ended December 31, 2018																																																																							
REVENUES	ASSETS																																																																							
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Omar Shriners Points System

The Omar Shriners Points System consists of two parts:

1. **Medal of Honor Points**— Nobles earning these points qualify for the distinguished blue blazer or the coveted Medal of Honor Fez
2. **Hospital Points**— Nobles earning these points qualify for the distinguished hospital pin

It is imperative that each Noble understand these two point programs are not interchangeable.

All Fundraising monies, including Shriners Childrens money must be turned into the Temple to receive credit for points. Points must be turned to the Temple within 30 days of receiving the points. After 30 days you must

Medal of Honor Points

- 2,000 points for the purchase of a Lifetime Membership in Omar Temple
- 1,000 points for the 1st line signers of petitions (upon initiation). Sponsoring Noble must attend candidate during the registration and initiation process for these points to be awarded.
- 500 Points for second line signer upon initiation for same ceremonial
- 500 Points for second line signer for restoration
- 100 Points for top line signer for Affiliation Petition (upon completion)
- 100 Points for second line signer for Affiliation Petition (upon completion)
- 100 Points for participation in Temple Parades
- 100 Points for each day worked on any temple project where all proceeds are for Shriners and the Temple
- 50 Points for meritorious service to the Temple (Awarded at the discretion of the Potentate)
- 50 Points for purchase of Permanent Contributing Membership
- 1 point per dollar for joining the Million Dollar Club

Funds raised for the Temple are at the discretion of the Potentate

1,250 Points	Gold Chain and Basic Medal	12,550 Points	Emeralds (2)
1,750 Points	Red Bar	25,000 Points	Purple Bar
2,000 Points	Yellow Bar	30,000 Points	Diamond
2,250 Points	Green Bar	50,000 Points	Blue Blazer
7,550 Points	Rubies (2)	100,000 Points	Medal of Honor Fez

The Medal of Honor Fez is a very prestigious and coveted award that is awarded to a deserving Noble in honor of the work he has done for the Temple. However, you must realize that the supplier takes 14-16 weeks from the time the order is placed to produce the Medal of Honor Fez. While we certainly understand that you want the Fez to wear as soon as possible and to have it presented in front of your friends, we must curtail the confusion of borrowing fezzes just to satisfy egos. Med of Honor Fez Recipients will be notified when the fez arrives and then we can make arrangements for the presentation

Hospital Points

- 600 Points per day for transporting children to the Shriners Childrens Ohio
- 500 Points per day for transporting children to the Shriners Childrens Greenville
- 500 Points for your first visit to any Shriners Childrens Facility with proof of visit
- 250 Points for each pint of blood donated or caused to be donated for the benefit of Shriners Childrens, Ohio or Greenville
- 1 point per dollar for memorials sent to the Temple
- 1 point per dollar for any monies donated to Shriners Childrens

All points will apply to the Hospital pin award. A club/unit member must have his points authenticated by the President/Director or Secretary. Points and money must be sent to the Recorder for credit. If you are not a member of a unit or club you must turn in your money to the Recorder's Office for point credit.

Again, Shriners Childrens points will be awarded separately under the hospital point program. They do not apply to the medal of honor point program

WHAT IS PROTOCOL?

It is a very serious subject and one that we all should be knowledgeable in. The term protocol refers to a code of diplomatic etiquette and precedence, which constitutes the expected norm governing among other things, official entertainment.

It is imperative that each noble expecting to take part in the social life of the Temple, a Club or Unit learn the proper title by which each officer is addressed and the order of rank. When a Noble has been elected to a high position in Shrinedom, the respect due his office should not be overlooked.

This handbook sets forth the general rules of Shrine protocol which, when logically applied, will lead to the proper solution. In the final analysis, however, experience proves that common sense must be combined with genuine thoughtfulness to resolve the somewhat atypical situations that arise.

The use of proper Shrine protocol produces confidence in the realization that you are doing the right thing. Proper protocol also tends to reduce stress and decision making for those involved in planning Shrine activities.

All Nobles have a responsibility for knowing and observing those amenities which time, practicality, and civility have proven so useful in this highly structured organization.

Unknowingly, many of us have violated Shrine protocol in the past. Some continue to be violators due primarily to the lack of communication on the part of us who are responsible to instruct in this area.

- There are many important items that could be discussed now, but there are only a few that are often violated. **ONLY** the Potentate and Past Potentates are introduced as Illustrious or Illustrious Sir. A most common violation that occurs all too frequently is to allow speakers to talk after the Potentate has spoken. **The Potentate speaks last and no one should speak after him unless he has obtained permission from the Illustrious Sir in advance.**
- One important protocol procedure is the program setups for meetings. There is no positive order one must use in conducting the general meetings except for Invocation, Pledge of Allegiance and the Introduction of Guests, Past Potentates, Members of the Divan and then the Potentate. However, one should have a definite order for meetings. **The Invocation, Pledge and Introductions are mandatory.**
- At all meetings, banquets, etc., in which a head table is in order proper seating arrangement, should be followed. Included in this manual is a drawing of the proper seating when the Divan is in attendance and when their ladies are also in attendance. This is strict protocol. The seating order moves up when a Divan member is absent. Check the Recorder or Noble in charge to clear any seating arrangement change. Whenever possible, name place cards should be used.
- Included in this manual is a list of Past Potentates. In making introductions you should introduce the Past Potentates in reverse order of their service as Potentate. Included also is a list of the Divan and their ladies. Should one be called on to introduce the Divan, he should use this introduction list starting with the Appointed Divan, Recorder, Treasurer, Oriental Guide, High Priest and Prophet, Assistant Rabban, Chief Rabban and Potentate.

We are usually praised for our good manners. The use of Shrine Protocol is certainly a demonstration of good manners.

Order of Business

Call meeting to order

- 1) Prayer
- 2) Pledge of Allegiance
- 3) Roll Call (or other means of checking attendance such as signing in upon arrival)
- 4) Reading of minutes
- 5) Reading of communications
- 6) Report of committees
- 7) Election of new members Unfinished or old business
- 8) New Business
- 9) Election of officers
- 10) Voluntary remarks
- 11) Thanks for coming and recognize anyone who has helped with the meeting .
- 12) Invite visitors to return
- 13) Prayer and adjournment

FEZ ETIQUETTE

THE FEZ The Imperial Council has adopted the Fez as the exclusive head covering to be worn by all Nobles of the Mystic Shrine. It must be worn at all stated (regular) meetings, ceremonials (initiations), Shrine parades, special Shrine events and other Shrine related activities. **The Noble of the Mystic Shrine is admonished NEVER to wear his fez in any company or place in which he would decline to introduce his mother, wife, sister or daughter.**

SHRINE PINS A Shrine pin should be worn on the left lapel of the suit coat or sports coat. All Nobles are requested to wear this pin when wearing a coat. The occasions for wearing the Shrine pin may or may not be Shrine related. It should always be worn so that a Noble of the Mystic Shrine is identifiable, proudly and justifiably so to another Noble or brother Mason or to the public in general. The Shrine pin should be worn on the tuxedo if a fez is not worn with the tuxedo.

THE SALAAM A Noble addressing the Potentate while he is presiding in a tiled meeting shall always give the salaam. **SALUTE** The military salute is given when reciting the Pledge of Allegiance and during the playing of the National Anthem. A Noble wearing a fez should execute a fight hand salute when the colors (the flag) are within six (6) paces of him. He will not remove his fez. In case the same colors pass the same place again the colors need not be saluted a second time.

SHRINE PLEDGE OF ALLEGIANCE “I pledge allegiance to my flag and to the country for which it stands; one nation, under God, indivisible with liberty and justice for all”

PRAYER During the offering of prayer, the fez should be removed and held in the right hand over the heart. Following the completion of the prayer with “Amen”, each Noble will chant in unison “So Mote It Be”.

GREETINGS Es Selamu aleikum – This is Arabic for “Peace be on you”

SALUTATION aleikum es selamu – This is Arabic for “on you be the peace”

213.1 TITLES

The Imperial Chaplain, Potentates, Past Potentates, Records, Grand Masters and Divan Members may have their titles embroidered in small letters in gold or silver bullion, silk or rhinestone jewels in one line beneath the emblem of the fez. Active member of official uniformed units or official clubs of a Temple may likewise have units or clubs in one line beneath the emblem as above for the term of appointment.

**Always remember, it the Temple Potentate who is responsible to see to it that his
Temple fezzes confirm to Shrine Law.**

SEATING ARRANGEMENTS FOR DIVAN AND IMPERIAL OFFICER

Imperial Officer and Divan

Club/Unit Vice President

Omar Treasurer

Omar High Priest and Prophet

Omar Chief Rabban

Potentate

PODIUM

Imperial Officer

Club/Unit President

Omar Assistant Rabban

Omar Oriental Guide

Omar Recorder

Club/Unit Secretary

Imperial Officer, Divan and Ladies

Club/Unit Vice President

Club/Unit Vice President's Lady

Omar Treasurer's Lady

Omar Treasurer

Omar High Priest and Prophet's Lady

Omar High Priest and Prophet

Omar Chief Rabban's Lady

Omar Chief Rabban

Imperial Lady

Omar Potentate

PODIUM

Imperial Officer

Omar Potentate's Lady

Club/Unit President

Club/Unit President's Lady

Omar Assistant Rabban

Omar Assistant Rabban's Lady

Omar Oriental Guide

Omar Oriental Guide's Lady

Omar Recorder

Omar Recorder's Lady

Club/Unit Secretary's Lady

Club/Unit Secretary

PETITION FOR INITIATION AND MEMBERSHIP

Nobles signing petitions for candidates should check to see that the candidate is in good standing in the Masonic Lodge. As long as a candidate holds current dues cards in his prerequisite body he may belong to any prerequisite body regardless of location.

When a Noble submits a petition for initiation and he knows of any health or physical problem regarding the candidate, he should advise the Recorder's office and it will be handled in a confidential manner.

Complete the petition in full before giving it to the Recorder's office. Be sure the full name and complete address in on the petition. Write your name and the name of your unit on the top of the petition.

If a candidate does not know his fez size, the Recorder's office will be happy to fit him with a fez. The cost of the initiation including a jeweled fez is \$250.00.

The Imperial Law requires the initiation fee to be paid in full before a candidate receives his initiation.

ASSOCIATE MEMBERSHIP

To apply for Associate membership, a Noble must be in good standing with his Mother Temple. Petitions for association with Omar Temple must be completed and voted on at the next meeting of the Temple.

He must meet the requirements of six months residency in Omar's jurisdiction. His dues will be \$44.00 per year to Omar. If for any reason the Noble loses his membership in his Masonic Lodge or his Mother Temple, he is automatically suspended from Omar.

An Associate Member shall have all rights and privileges of membership in both Temples except that he may not hold elective office in the second.

RE-INSTATEMENTS

There are three types of re-instateMENTS: automatic, short term and long term

Automatic: A Noble that has been suspended at the end of one year may re-instate upon payment of all arrears and will not have to be voted on provided payment is received by April 15 of the following year.

Nobles who have been suspended three years or less, if the above does not apply, must pay arrears and be voted on for membership.

AFFILIATIONS

A Noble may apply for affiliation if his current dues are paid in his now existing Temple and he has resided in our jurisdiction for a period of six months. There is no charge for affiliation; we just exchange current year's dues. If he is holding a demit from another Temple he must apply to Omar, be voted on and pay current year's dues, provided the demit was issued prior to the current year. A demit cannot be refused to anyone who is current in his Temple.

OMAR JURISDICTION

SHRINE CLUBS IN OMAR JURISDICTION

BERKELEY SHRINE CLUB	MONCKS CORNER, SC
COASTAL SHRINE CLUB	WALTERBORO, SC
DARLINGTON RED FEZ CLUB	DARLINGTON, SC
DORCHESTER SHRINE CLUB	SUMMERVILLE, SC
EDISTO SHRINE CLUB	ORANGEBURG, SC
EL BAB SHRINE CLUB	BARNWELL, SC
G & W SHRINE CLUB	GEORGETOWN, SC
JAHAB SHRINE CLUB	HAMPTON, SC
LITTLE PEE DEE SHRINE CLUB	DILLON, SC
MYRTLE BEACH SHRINE CLUB	MYRTLE BEACH, SC
MARLBORO SHRINE CLUB	BENNETTSVILLE, SC
PEE DEE SHRINE CLUB	FLORENCE, SC
SANTEE SHRINE CLUB	MANNING, SC
WACCAMAW SHRINE CLUB	CONWAY, SC

SHRINE TEMPLES IN SOUTH CAROLINA

OMAR SHRINE TEMPLE	MT. PLEASANT, SC
HEJAZ SHRINE TEMPLE	GREENVILLE, SC
JAMIL SHRINE TEMPLE	COLUMBIA, SC

Omar Shriners Website

www.omarshriners.org

Shriners International Website

www.shrinersinternational.org

Shriners Childrens Website

<https://shrinerschildrens.org>

SASA Website

www.southatlanticshrineSA.org

Omar Shriners Facebook

Omar Shrine

SASA Facebook

The South Atlantic Shrine Association

SHRINE CLUBS AND UNITS

CONTROL:

Shrine Clubs were formed to provide a place where Nobles may meet and fraternize with each other in local areas that are some distance from the Temple. Shrine clubs usually meet monthly, although some do meet weekly for a dinner meeting with good food and fellowship. To maintain the interest of members it is necessary for the Club to have activities such as ladies' nights, dances, and picnics and to sponsor fundraising projects to support our Shriners Childrens program. Another important responsibility of a Shrine Club is to be a "showcase" for Masonry and Shrinedom in particular. This helps attract new members to the Blue Lodge and to the Shrine. All are encouraged to sponsor a Shrine-Mason night. Shrine clubs, if properly operated, are a most valuable asset to Shrinedom of North America. Improperly operated, they can be a source of trouble and embarrassment to the Nobility. However, there is a lack of knowledge among some members as to the scope in which clubs may operate and the manner by which they may execute their programs.

Many units and clubs have been disappointed over the years that the Divan could not be present at their activities, i.e., installations, Christmas parties, dances, ladies' nights, etc. There are so many functions taking place at the same time that is impossible for the entire Divan to be present at all of them. However, this year, we will attempt to provide the full Divan to as many requests as possible. When conflicts arise in the scheduling we will assign individual members to each request on a first come, first serve basis. Therefore, it is most important to furnish to the Recorder all meeting dates, ladies' nights or any type of activity that you would like the Divan to attend. Please do this at the earliest possible time.

Imperial By-law 337 States:

Shrine Clubs

1. An Organization of Nobles meeting as such using any of the emblems of the Order or having a title indicating it to be such may not be organized without the consent of the Potentate.
2. All Nobles who are members of a Shrine Club are amenable to the by-laws and regulations of the authorizing Temple whether they are members of that Temple or any other Temple.
3. The Shrine Club is under the control of the Potentate and he must approve any by-laws or amendments thereto adopted by the club before they can become effective

Careful reading of the Imperial By-law should leave no doubt in your mind that The Potentate of the controlling Temple exercises total authority and control over its officers, members and activities.

OPERATION

For a Shrine Club to be successful, attention must be directed to:

Careful planning and organization of the entire year's program.

As soon as all committee chairmen have been appointed, they, along with the club officers should be called to a special meeting. The purpose of their committees may be outlined, and discussion conducted to decide the procedure by which they should manage their programs of the year.

Establish and live within a progressive budget.

When planning the club's activities for the year be sure to consider your budget and what fundraising projects you will implement to fund the club's activities. This does not include fundraising projects for the Shriners Childrens.

Attention to maintenance of membership interest.

A primary function of the president is to plan his year of activities to retain the interest of the members. In this endeavor he should seek the assistance of the program chairman. It is the program chairman's responsibility to see that his committee is actively seeking interesting programs for the meetings. Include in your meetings at least two (2) functions for the ladies. It is vitally important that the ladies be informed and have an interest in the club's activities. Keep the members alert to all new membership opportunities for the Club and Temple. Consideration should be given to inviting Nobles from your area who are not Club members to a ladies' night. In addition to any program you may have arranged a five to ten-minute talk on the Club's activities might be considered. The cost of the guest should be borne by the Club.

New Members for the Temple

In addition to recruiting a brother for membership by personal contact; as Shrine-Mason Night should be held by the Club. If held in conjunction with a ladies' night, invitations should be sent to the brethren and their ladies in your areas. Serious consideration should be given to the type of program you will have (i.e. films). A personal follow-up should be made within two weeks on each brother who attends. Please stress the attendance of the ladies. This is most important, as often; a wife's encouragement is all that is needed of a brother to "seek more light in Masonry".

Make every member understand that he is needed and a part of the Club. This can be accomplished by having active committee chairmen who will assign members to perform this job. Few members will volunteer but will gladly work if asked to:

Attendance at Temple Meetings

It is the responsibility of the club's officers to make a special effort to attend all Temple meetings or at least assign two or more members to attend the meetings in absence of the president or other officers. This helps keep the club members informed of Temple business/activities.

Publicity and Public Relations

It is the responsibility of each club member regardless of whether you are an officer of the club to promote positive publicity and to practice good public relations at all times.

Meetings should be scheduled on the same night each month.

It is imperative that the club officers and committees meet periodically so the goals of the various committees and the club might be better realized.

FINANCE:

It is of utmost importance that careful and accurate records of the club's finances be maintained. It is from these records that the Annual Shrine Club Report is prepared. This report form is generally mailed from the Temple Recorder's Office to each club early in December of each year. It is **mandatory** that the club president and secretary complete the form and return it to the Temple no later than February 15th. The Temple Recorder must file this report with Imperial Headquarters. In addition to the Shrine Club Report a separate financial statement covering the club's year must be prepared and mailed with the Shrine Club Report to the Temple. The report must be signed by a CPA or LPA. This financial statement is used to compile the needed information for the Temple's IRS report. **Please be sure to submit these two reports to the Temple by February 15th. 2023**

INCORPORATION OF SHRINE CLUB HOLDING COMPANY (IMPERIAL BY-LAW 337.7)

The Articles of Incorporation or Association must include the following provision:

- It must be a nonprofit corporation or association and for the sole purpose of holding title to real or personal property other than cash and securities owned by the Club.
- The trustees and managing officers of the corporation or association must be members in good standing in the club and remain subject to the by-laws of the authorizing Temple and the control of the Potentate
- The sale, lease, exchange, mortgage, pledge or other such disposition of all, or substantially all, the properly and assets of the corporation, may only be upon such terms and conditions and for such consideration as shall be authorized by a vote of the Temple having jurisdiction of the Shrine Club at a stated meeting of the Temple or at a special meeting which sets forth in the notice of the meeting the specific nature of the business to be transacted

CONDUCTING MEETINGS

The success of the meeting will depend upon the skill and leadership of the President. The general palling of the meetings begins when the President receives the gavel and ends when he relinquishes it at the end of the term of office. The specific planning for each meeting starts long before the meeting date. However, meetings should be flexible enough to permit changes at the last minute.

- When a change is made by the Imperial Council affecting Shrine Law and the change affects the articles of incorporation or by-laws of the corporation unless prohibited by state law, are there upon changed to conform with those of the Imperial Council, and appropriate action shall be taken by this corporation to indicate the same.
- No amendment of the articles of incorporation shall be effective unless first approved by the Temple Potentate and the Chairman of Jurisprudence and laws Committee, General Counsel and the Imperial Potentate. In the event of dissolution, the assets and funds remaining after payment in full of all debts of the corporation or association shall be conveyed to the Temple or Shriners Childrens.

No part of the assets or funds may inure to the benefit of any member of the corporation or association nor revert to any officer or trustee.

HOW TO CONDUCT A MEETING

To maintain the interest and attention of members it is important that meetings be opened on time and conducted in an orderly, professional manner. This is the president's (director's) responsibility and he can be greatly assisted by having a well-prepared program. A competent secretary can be very helpful in assisting him and ensuring that dues are paid.

The president or director should see that proper Shrine protocol is observed whenever there is visiting Divan present. He should recognize all visitors and invite them to return and acknowledge the special efforts of all members who have assisted with the program.

There is no doubt that the enjoyment of being with fellow Shriners is a big reason for attending the meeting and if this desire can be increased by means of informative meetings the results will be a strong and progressive club. All leaders should strive to attain this.

It is the prime function of a shrine club and unit to assist the Potentate of keeping the Nobility informed of the workings of the Temple. This can be achieved by adherence to the Temple By-laws and Instructions.

The president or director and his officers should strive to encourage a spirit of fellowship, pride and dignity that prevails in our great Order.

The following suggestions may help you do this:

Schedule your meetings and activities so they do not conflict with the Temple. There are to be no club or unit meetings scheduled during Temple meetings or ceremonies.

- Communicate with the Temple regarding meeting dates, places, projects, point credit, etc.
- Keep your members informed. This will help to keep them active.
- Select good chairman for committees.
- Train your members to prepare them for roles of leadership
- Plan carefully your year's program.
- Plan interesting programs for your meetings.
- Select adequate and proper meeting places. Get involved in Temple membership efforts and the hospital program. All clubs and units must have a membership chairman.
- All officers should attend Temple meetings. It is here that the business of the Temple is conducted.
- Have periodic ladies' nights. At a minimum, one in the spring and one in the fall.
- Exhibit a competitive spirit.

The president or director must work with the program chairman and committee in planning interesting programs. Some programs will be for entertainment and others will be for information on the work of the Shrine, from the club/unit level to the Imperial level. Meetings should not be long in duration or members will lose interest.

As president / director you should preside at all meetings. You will govern diplomatically never forcing your own convictions, yet directing the members toward a good constructive program. Plan the order of business. Learn and use parliamentary procedure. Avoid, if possible, unnecessary business from the floor that may cause arguments or dissension. Such business should be brought to the attention of the president/director and dealt with through a meeting of the officers.

UNIFORM COUNCIL AND TEMPLE UNITS

The purpose of the Uniform Council is to coordinate the activities of all the Temple Units. This involves facilitating plans for the presentation of units at Temple and public functions and promoting communications between the Temple and the units. The Uniform Council is composed of a Director, Major, Captain and Unit Heads.

Meetings of the council may be called by the Director or upon instruction from the Potentate whenever necessary. Unit directors are responsible for attending all meetings with their line officers.

The public's impression of the Shrine is mainly formed from the colorful pageantry of our parades. This is one way of bringing the story of Shrinedom and Masonry to the public. This is the window through which the public sees our fraternity at work. Prior to parades of display of units, unit directors should see to the appearance of their men. It is their responsibility to remove from formation any member who is not a credit to the unit and the Shrine.

Although we are not a military unit, all parades and displays are to be carried out in a military like manner. For this reason, orders are issued as far in advance as possible and the Director of Uniform Units will advise the unit directors at least 10 minutes before the time scheduled to execute his instructions.

THE FOLLOWING REGULATIONS GOVERN SHRINE UNITS AND EVERY UNIT MEMBER MUST BE MADE AWARE OF THEM:

1. The units are part of the working corps of the Temple and are under the control of the Potentate.
2. No unit is permitted to participate in any parade of public exhibition without the approval of the Potentate.
3. Units are not permitted to perform in any place outside our Temple's Jurisdiction except with the consent of the Potentate of the Temple having jurisdiction.
4. Members of the Uniform Council have the authority, granted by the Potentate, to remove any Noble or Unit who shows a disinclination to abide by Shrine Law or fails to comply with orders of the Council Members.
5. Non-Shriners and ladies are not permitted to participate with Shrine units in ANY Shrine Sanctioned parade.
- 6 By Imperial Law and Potentate Edict, no alcoholic beverages will be permitted before, during or near any parade.
7. Parade vehicles must have a current insurance sticker. Stickers may be obtained from the Temple Recorder's Office upon proof of insurance.
8. Units must parade together in non-Shriner parades.

Director
Jason Bazen

Major
Michael Maksim, Jr.

Captain
Dale Mixon

PARADES

A Shrine Parade is a showcase to the public. It is a viable setting tool we have for the non-Shriner that creates an interest for him or his family to ask questions about the Shrine i.e.

What is the Shrine? What does it stand for? What good does the Shrine do?

When young men and their families ask these questions, it gives the Shriners an opportunity to explain what we are about. What we do not need to do is explain away some unacceptable or risqué action in a Shrine Parade; nor do we want to spend our few minutes with these potential Shriners explaining “drinking in public”. We have observed paraders drinking beer or other alcoholic beverages in the assembly area prior to stepping off. The public observes us to! Surely, we can postpone drinking until a more appropriate time. In addition, many cities have ordinances prohibiting public display of such beverages and to do so makes us subject to arrest. Pieces of equipment placed in a parade should show the professional and fun side of Shrinedom. Exhibits suggesting nudity, (e.g., someone inside a bathtub nude from the waist up with water running over him) has been pulled repeatedly from Imperial Parades. Other distasteful entries may be a small structure built like an outhouse from which someone dressed in long underwear jumps put showing a catalog for toilet paper as he pulls at his flaps. Motorized units must remain aware when performing their acts that overall forward motion of the parade must be maintained or spectator interest will wane. Excessive backfiring or shooting blanks frightens small children and upsets their parents. Our parades are for our spectators and our endeavors should be to please them. We must strive to keep our parades clean, forward moving, enjoyable, entertaining, and safe and a positive selling tool to the potential Shriner and his family. Shrinedom is good clean fun with a lot of fellowship. Our humanitarian work to help the children in our hospitals and burn institutes is enviable. Let's keep our parades also enviable. If an accident occurs during a parade involving a Shrine vehicle, regardless of how trivial it may seem it must be reported to the Director of Uniform Units or his designee immediately. Every effort must be made to obtain names and addresses of any person who witnessed the accident.

Dos and Don'ts in the Parade

The Confederate Flag or any image thereof may not be displayed.

1. Parade areas will be designated and step off time indicated prior to any parade
2. Assembly time will be one (1) hour prior to step off time
3. Intervals of 40 paces between units are to be maintained constantly
4. Each unit will execute only one (1) salute
5. Unnecessary halting or delays are prohibited. Parade movements must be forward at all times. This applies to all types of units.
6. Absolutely no women, children, female impersonators or non-Shriners are allowed in any Shrine parade. The only exception is a nurse in uniform accompanying a Shrine Child.
7. Absolutely no drinking is allowed in any parade or during assembly.
8. No sirens or red lights are allowed.
9. Candy may be handed out curbside but must never be tossed into the crowd.
10. Units that are required to wear helmets MUST wear them.
11. Always uphold your Masonic and Shrine image.
12. All Unit Directors are required to maintain the proper pacing to avoid creating any gaps between units in the parade.
13. Any unit not prepared to step-off at their designated time will be moved to the rear of the parade.
14. National flags will always remain in an upright position during the parade.
15. Do not “Salaam” in a parade.
16. No demeaning displays, or discharge of firearms of any type, or other items that may be considered in poor taste are permitted.

2023 PARADE JUDGING CATEGORIES

CHARACTER UNITS

1. Pirates
2. Hillbillies
3. Revenoors
4. Volunteers
5. River Rats
6. Moonshiners
7. Bootleggers
8. Outhouse 2
9. Outhouse 3

COSTUME UNITS

1. Jazz Morticians
2. Goofy Golfers
3. Jailbirds
4. Ranglers
5. Cowboys
6. Fez Head

CLOWNS

1. Clowns
2. Jokers

FLOATS

1. Berkeley Shrine Club
2. Beachcombers
3. Chefs
4. Dorchester Shrine Club
5. Jahab Shrine Club

WHEELED MOTORIZED

DIVISION A

1. Jets
2. Prowlers
3. Vetts
4. Indy Racers

WHEELED MOTORIZED

DIVISION B

1. Daredevils
2. Kool Katz
3. Drifters
4. Renegades

SHRINE CLUBS

1. Santee Shrine Club
2. Myrtle Beach Shrine Club
3. Pee Dee Shrine Club
4. G & W Shrine Club
5. El Bab Shrine Club

2 WHEEL UNITS

1. Pedalers
2. Harley Brigade
3. Harley Riders

SERVICE UNITS

1. Provost Guard
2. Directors' Staff
3. Jolly Jeepsters
4. Safety Patrol
5. Divan

MARCHING UNITS

1. Oriental Band
2. Oriental Band
3. VIP Escort



Omar Shriners

Parade Line Up – 2023

Director of Uniform Units – Jason Bazen

1	Parade Marshal	24	Clowns
2	Color Guard	25	Jailbirds
3	VIP Escorts	26	Volunteers
4	Jolly Jeepsters	27	Vetts
5	Fez Head	28	Myrtle Beach Shrine Club
6	Berkeley Shrine Club	29	Drifters
7	Beachcombers	30	Jokers
8	Director's Staff	31	Indy Racers
9	Provost Guard	32	River Rats
10	Daredevils	33	Goofy Golfers
11	Pirates	34	Harley Riders
12	Harley Brigade	35	Renegrades
13	Safety Patrol	36	Chefs
14	Prowlers	37	Dorchester Shrine Club
15	Kool Katz	38	El Bab Shrine Club
16	Pedalers	39	Santee Shrine Club
17	Cowboys	40	Jahab Shrine Club
18	G & W Shrine Club	41	Pee Dee Shrine Club
19	Oriental Band	42	Omar Hillbillies
20	Jazz Morticians	43	Bootleggers
21	Ranglers	44	Outhouse 2
22	Revenoors	45	Outhouse 3
23	<i>Jets</i>	46	<i>Moonshiners</i>